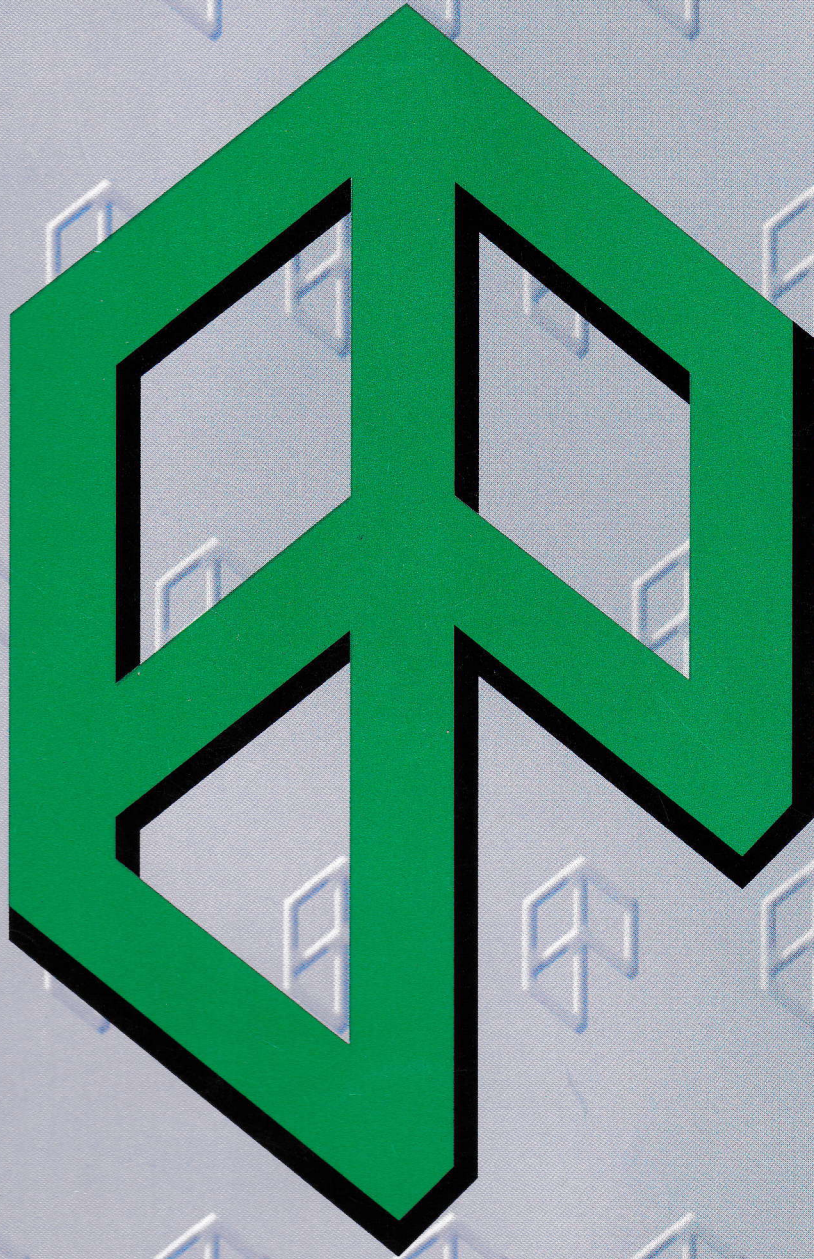


বার্ষিক প্রতিবেদন ১৯৯৮
ANNUAL REPORT 1998



প্রগতি ইন্স্যুরেন্স লিমিটেড
Pragati Insurance Limited

COMPANY PROFILE

Date of Incorporation	:	January 27, 1986
Date of Commencement	:	January 30, 1986
Registered Office	:	Uttara Bank Bhaban (9th & 10th Floor), 90 - 91, Motijheel Commercial Area Dhaka - 1000
Branch Offices	:	34
Executive & Officers	:	248
Staff	:	162
Listing with Dhaka Stock Exchange	:	April 4, 1996
Listing with Chittagong Stock Exchange	:	April 6, 1996

Diversifications

- * 16 Storied Commercial Building at Kawran Bazar, a joint venture project with Rhone-Poulenc Rorer(BD) Ltd.
- * Technical Services Agreement with United Insurance Co. (Nepal) Ltd., providing technical & management services to the Company.
- * Sponsoring National Housing Finance & Investment Ltd. The Company has since gone into operation.
- * Received permission to float Pragati Life Insurance Ltd.
- * Finalization of Concession Agreement with JMBA to set up a Joint Venture Tourism Development Company in the name of "Jamuna Resort Ltd."

NOTICE OF THE THIRTEENTH ANNUAL GENERAL MEETING

Notice is hereby given that the Thirteenth Annual General Meeting of Pragati Insurance Limited will be held on Thursday, the 15th July, 1999 at 3:00 p.m. at the "Winter Garden", Dhaka Sheraton Hotel, to transact the following business:

01. To receive, consider and adopt the Directors' Report for the year ended 31st December 1998.
02. To receive, consider and adopt the Audited Accounts of the Company and the Auditors' Report thereon for the year ended 31st December, 1998.
03. To declare Dividend for the year 1998 as recommended by the Board.
04. To elect Directors in place of retiring Directors from Group-A Shareholders.
05. To elect Directors in place of retiring Directors from Group-B Shareholders.
06. To appoint Auditors for the year 1999 and fix their remuneration.
07. To transact, with the permission of the Chair any other business which may be transacted at an Annual General Meeting.

Dated, Dhaka
The 15th June, 1999

By order of the Board of Directors

H.R. Chowdhury
Secretary

Notes:

- i. The Share Transfer Register of the Company shall remain closed from 1st July to 15th July, 1999 both days inclusive. The transfer deed received by the Company upto 30th June, 1999 will be entitled to Dividend for the year 1998 to be approved by the Shareholders in the Annual General Meeting.
- ii. A member wishing to appoint a Proxy, must deposit the Proxy Form duly stamped to the Company's Registered Office at least 72 hours before the Meeting.
- iii. Only the Shareholders or their appointed proxies can attend the meeting. A Proxy must be a member of the Company.

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BOARD OF DIRECTORS

Chairman

Abdul Monem

Vice Chairman

Md. Syedur Rahman Minto

Nigar Jahan Chowdhury

Directors

Eng. Md. Mizanur Rahman

Khan Mohammed Ameer

Engr. A. Latif

Saleem Rahman

Capt. Imam Anwar Hossain

Tahera Akhter

Eng. Md. Abdul Malek

Md. Sarwar Kamal

Syed M. Altaf Hussain

Md. Mahbubur Rahman

Akbar Hossain

Prof. Md. Jahangir Chowdhury

Tabith Mohammed Awal

Md. Fazlur Rahman

Mabroor Hossain

A.N.M. Yeahea

A.J.M. Enamul Islam

Mrs. Farzana Ahmed

M. Abul Hashem

Mahbub Anam

Md. Ahamedul Hoque

Monir Ahamad

A.S.M Mohiuddin Monem

Moazzem Hossain

Zakaria Taher

Syed Shamsul Alam

Managing Director

A.K.M. Rafiqul Islam, FCA

Company Secretary

Hafizur Rahman Chowdhury.

Auditor

A. Wahab & Co.

Chartered Accountants

EXECUTIVES

Managing Director

A.K.M. Rafiqul Islam, FCA

Additional Managing Director

R.K. Khan, MBA

Deputy Managing Director

A.B.M. Mir Hossain

Assistant Managing Director

M. Jahurul Haque Talukder, ACII

Executive Vice President

Khurshid Ahmed Khan

Md. Shahabuddin

Mihir Kanti Barua

Mahboobuddin Ahmed

Senior Vice President

Mohammed Ali Khan

Shamsuzzaman

Quazi Shafiullah

B.Ahmed

Aminul Islam

Vice President

S.M. Morshed

Abdul Momen

S. M. B. Shameem

Asstt. Vice President

Nazrul Islam

Gholam Martuza Bhuiya

M.A. Hassan

Monjurul Hoque

Taslim Bahar Chowdhury

Sharif Mustaba

Farid Ahmed

Jamal Uddin Haider

Kabir Ahmed

Khondaker Zafor Sedeque

COMPANY'S PERFORMANCE

5 YEARS AT A GLANCE

	1994	1995	1996	1997	Taka in Million 1998
Financial Performance					
Gross premium	200.05	210.22	227.67	255.25	258.29
Net premium	95.04	117.64	117.07	126.94	117.43
Net claim	15.37	27.37	35.40	38.19	38.25
Underwriting profit	23.54	29.99	35.43	34.32	23.65
Investment income	23.82	21.11	28.08	36.33	31.65
Income from financial service	2.92	6.20	9.26	11.26	6.68
Net profit before tax	40.07	44.53	82.97	75.88	43.97
Net profit after tax	25.07	28.53	60.47	57.88	31.47
Share Capital and Reserve					
Paid up Capital	30.50	30.50	61.00	73.20	73.20
Share holders Equity	101.74	115.02	263.94	296.20	312.05
Total Reserves	134.78	162.14	284.09	311.23	326.96
Assets					
Investment in Shares and Securities	41.28	68.18	106.11	120.59	133.26
Cash, FDR and Bank balances	260.20	261.96	377.65	374.73	304.03
Land at cost	101.27	101.39	102.39	105.53	152.70
Fixed Assets	28.22	29.99	31.68	34.67	37.08
Other Assets	26.71	33.70	62.41	74.73	141.83
Total Assets	457.68	495.22	680.24	710.25	768.90
Ratios					
Dividend in percent	35.00	25.00	30+B 5:1	35.00	35.00
EPS	82.20	93.54	82.60	79.08	42.99
P/E (Times)	-	-	11.38	6.45	10.00
Book Value per Share	333.56	377.10	432.68	404.65	426.29

Directors' Report

Directors of the Company present before you the 13th Annual Report alongwith the Accounts for the year ended 31st December, 1998 and Auditors Report thereon. The year 1998 was a year of mixed economic scenario. While in the first-half landmark development in the history of Bangladesh was the opening of Bangabandhu Bridge across the river Jamuna, 2nd part was marked by the history's worst flood stagnating for nearly 3 months and enveloping nearly the 2/3rd of the country. Result was loss of entire aman crops in the affected area which forced the Government to import food grains mobilise resources from all directions to save its citizen from hunger and deprivation. Nevertheless, people of Bangladesh are resilient and worked hard to cover up the short-fall through a massive cultivation of BORO, IRRI and WHEAT. The result was a bumper BORO, IRRI and WHEAT production. This has substantially helped GDP growth and relieve pressure on the FE of the country.

পরিচালকমণ্ডলীর প্রতিবেদন

প্রগতি ইস্যুরেন্স লিমিটেডের পরিচালকমণ্ডলী কোম্পানীর ১৯৯৮ সালের হিসাব এবং উক্ত হিসাবের উপর নিরীক্ষকদের প্রতিবেদনসহ কোম্পানীর ১৩তম বার্ষিক প্রতিবেদন আপনাদের সমীপে পেশ করতে পেরে আনন্দিত। ১৯৯৮ সাল ছিল অর্থনৈতিক বুনিয়াদ সৃষ্টি এবং প্রাকৃতিক দুর্যোগ সম্বলিত একটি বছর। বছরের প্রথমাংশে বঙ্গবন্ধু সেতুর উদ্বোধন যেমনি একটি ঐতিহাসিক ঘটনা তেমনি বছরের শেষাংশে ইতিহাসের প্রলয়াংকরী বন্যা একটি বিরল ঘটনা। এই ভয়াবহ বন্যা প্রায় তিন মাস ব্যাপী স্থায়ী হয় এবং দেশের প্রায় দুই তৃতীয়াংশকে ভীষণভাবে ক্ষতিগ্রস্ত করে। বন্যা কবলিত এলাকার সম্পূর্ণ আমন ধান ক্ষতিগ্রস্ত হয়, ফলে জনগণকে প্রাকৃতিক বিপর্যয় থেকে রক্ষার্থে সরকারকে সম্পদ সংগ্রহ করতে সার্বিক প্রচেষ্টা চালাতে হয়। বাংলাদেশের জনগণ অত্যন্ত সাহসিকতার সাথে এই দুর্যোগ মোকাবিলা করে এবং দিবারাত্রি পরিশ্রম করে পরবর্তীকালে বোরো, ইরি এবং গম উৎপাদনে বাম্পার ফলনের মাধ্যমে অভূতপূর্ব সাফল্য অর্জন করে। খাদ্যশস্যে বাম্পার ফলনের ফলে দেশের GDP হার বৃদ্ধি পেয়েছে এবং বিদেশী মুদ্রার উপর চাপ অনেকটা হ্রাস পেয়েছে।



The industrial production scenario however, could not recover from the onslaught of the flood and it is still reeling from that pain. However, Garment sector which is the main export earner of the country has maintained its statusquo. GDP growth as announced by the Government recently stood at 5.2%.

শিল্প খাতের অবস্থা অবশ্য ভিন্ন। ১৯৯৮ সালের ভয়াবহ বন্যার ক্ষতি এখনও কাটিয়ে উঠা সম্ভব হয়নি। তবে গার্মেন্টস শিল্প প্রতিকূল অবস্থা সত্ত্বেও তাদের অবস্থান মোটামুটি অভিন্ন রাখতে সক্ষম হয়েছে। আপনারা অবগত আছেন যে গার্মেন্টস শিল্পই এখন প্রধান রপ্তানীকারক এবং বৈদেশিক মুদ্রা অর্জনকারী শিল্প। ১৯৯৮ সালের GDP হার ৫.২% বলে সরকার সম্প্রতি ঘোষণা দিয়েছেন।

As reported in the previous year, 24 companies are operating in the market in the non-life side. More companies are in the pipe line awaiting Government license for starting operation. Under the circumstances everybody in the insurance market are apprehensive of what will happen with the arrival of new entrants in the market. Already competition has forced the existing operators to follow unhealthy practices. Your Directors are quite aware of the situation and are facing the problem squarely. Since we cannot fight alone with the winds, we are making all-out efforts to save cost of procurement as well as of operation.

Your Directors are pleased to inform you that the Company introduced two travel related medical policies and one health related "Dread Disease" medical policy during the year. These were the long felt needs of the society and the response is good.

বর্তমানে ২৪টি বেসরকারী বীমা কোম্পানী রয়েছে। আরও বেশ কিছু নতুন কোম্পানী সরকারী অনুমোদনের অপেক্ষায় আছে যা শীঘ্রই বাজারে আসবে বলে ধারণা করা হচ্ছে। এর ফলে সাধারণ বীমা ব্যবসায় নিয়োজিত সকলেই ব্যবসার ভবিষ্যৎ সম্পর্কে শংকিত। বর্তমানে কার্যরত ২৪টি কোম্পানীর প্রতিযোগিতা ইতিমধ্যেই অসহনশীল অবস্থায় পৌঁছেছে এবং আরও নতুন কোম্পানীর সংযোজন এই পরিস্থিতিতে আরও জটিল করবে বলে সবার ধারণা। পরিস্থিতি সম্পর্কে কোম্পানীর পরিচালকবৃন্দ সম্যক ভাবে অবহিত। যেহেতু একক ভাবে পরিস্থিতি নিয়ন্ত্রণ করা সম্ভব নয়, তাই বিভিন্ন ক্ষেত্রে ব্যয় হ্রাসের মাধ্যমে সাশ্রয় করে পরিস্থিতি মোকাবিলা করছে এবং পরিস্থিতির উপর সজাগ দৃষ্টি রাখছে। নতুন খাতে ব্যবসা উন্নয়ন সহ যে সব নতুন পরিকল্পনা বাস্তবায়নের অপেক্ষায় আছে তার বিবরণ পরে দেয়া হয়েছে।

পরিচালকবৃন্দ সানন্দের সংগে জানাচ্ছেন যে, ১৯৯৮সালে কোম্পানী ২ (দুই)টি বিদেশে ভ্রমণকালীন চিকিৎসা বীমা এবং একটি "গুরুতর রোগ" নামক চিকিৎসা বীমা চালু করেছে। আমাদের দেশে এই ধরনের চিকিৎসা বীমার প্রয়োজনীয়তা দীর্ঘদিন যাবৎ অনুভূত হচ্ছিল। গত বছর এই বীমা চালু হবার পর থেকে আশাব্যঞ্জক সাড়া পাওয়া যাচ্ছে।

**OVERSEAS
MEDICLAIM
INSURANCE**

FOR EMPLOYMENT / STUDIES



Pragati Insurance Limited

**OVERSEAS
MEDICLAIM
INSURANCE**

FOR BUSINESS / HOLIDAY



Pragati Insurance Limited

**MEDICLAIM
INSURANCE**

FOR DREAD DISEASE



Pragati Insurance Limited

The Company has also entered into the insurance market of Private Sector Power Generation in Bangladesh. Our share in terms of percentage is miniscule, nevertheless we have made a beginning. This is a very big sector with immense potentiality.

আপনারা জেনে আনন্দিত হবেন যে, প্রগতি ইন্স্যুরেন্স লিমিটেড বাংলাদেশের বেসরকারী বিদ্যুৎ উৎপাদন ক্ষেত্রে ব্যবসা অর্জনে সক্ষম হয়েছে, যদিও প্রাথমিক ভাবে এ ব্যবসার অংশীদারিত্ব খুবই সামান্য, তথাপিও এই খাতে আমাদের বর্তমান অভিজ্ঞতা ভবিষ্যতের জন্য একটি শুভ সূচনা বলে আমরা মনে করি, কারণ আগামীতে এই সেক্টরে প্রচুর সম্ভাবনা বিদ্যমান।

PROGRESS OF NEW VENTURES ANNOUNCED LAST YEAR

Pragati Rhone-Poulenc Rorer Joint Venture Project:

Board is pleased to announce that when this report will reach the hands of the shareholders, the roof of the 16th floor building has already been cast. The lifts are on their way to site. Generator and Sub-station have been ordered. It is expected that the building will be completed within the stipulated time. We expect to move into the premises by the 1st quarter of the next year.



Joint-venture Project of
Pragati Insurance & Rhone-Poulenc Rorer Bangladesh

প্রস্তাবিত নতুন প্রকল্পের অগ্রগতি

প্রগতি-রোন পোল্যাংক রোরার যৌথ প্রকল্প

পরিচালক পর্ষদ অত্যন্ত আনন্দের সাথে জানাচ্ছে যে যখন এই প্রতিবেদনটি সম্মানিত শেয়ারহোল্ডারদের হাতে পৌঁছাবে তখন এই প্রকল্পের ১৬তম ও শেষ তলার ছাদ ঢালাইয়ের কাজ সম্পন্ন হবে। প্রকল্পের লিফট, জেনারেটর, সাব-স্টেশন স্থাপন ইত্যাদির জন্য ওয়ার্ক অর্ডার ইতিমধ্যেই দেয়া হয়েছে। নির্ধারিত সময়ের মধ্যেই এই ভবনের নির্মাণ কাজ সম্পন্ন হবে বলে আমরা আশাবাদী। আগামী বছরের প্রথম কোয়ার্টারে নতুন ভবনে স্থানান্তরিত হবার আশা রাখি।

Joint Venture with United Insurance Co. (Nepal) Ltd.

As per TSA we have already deputed the required personnel including the CEO and the Chief Finance man. Besides, we have given training to the 1st group of personnel from UIC, at Dhaka. After we entered into Joint Venture Agreement, the growth of UIC has been positive. We are certain that by the end of the year of UIC, i.e. 15th July, 1999, premium growth over the previous year would be above 25%. We are in the process of finalizing the price for the acquisition of 10% equity in the share capital.

নেপালস্থ ইউনাইটেড ইন্স্যুরেন্স কোম্পানী লি: (UIC)এর সাথে যৌথ উদ্যোগ

Technical Service Agreement এর আওতায় আমরা ইতিমধ্যে প্রয়োজনীয় কর্মকর্তা নিয়োগ করেছি। এর মধ্যে চীফ এক্সিকিউটিভ অফিসার এবং চীফ ফাইন্যান্স অফিসারের নিয়োগ অন্যতম। এছাড়া উক্ত কোম্পানীর প্রথম ব্যাচের কর্মকর্তাদের প্রশিক্ষণ কর্মসূচী ঢাকায় সম্পন্ন হয়েছে। ফলে ইউনাইটেড ইন্স্যুরেন্স কোম্পানীর কার্যক্রমের যথেষ্ট উন্নতি সাধিত হয়েছে। বর্তমান ধারা বজায় থাকলে UIC-এর আর্থিক বছর অর্থাৎ ১৫ই জুলাই, ১৯৯৯ শেষে প্রিমিয়াম আয় গত বছরের তুলনায় ২৫% বৃদ্ধি পাবে। ইউনাইটেড ইন্স্যুরেন্স কোম্পানীর মূলধনের ১০% অর্জনের বিষয়টি বর্তমানে চূড়ান্ত পর্যায়ে রয়েছে।

Housing Bank

We are happy to announce that the National Housing Finance & Investment Ltd. in which we are one of the sponsor shareholders and Directors, has received Government license and has already started operation from the month of May, 1999.

গৃহ উন্নয়ন ব্যাংক

আমরা আনন্দের সাথে জানাচ্ছি যে, ন্যাশনাল হাউজিং ফাইন্যান্স এ্যান্ড ইনভেস্টমেন্ট লিঃ মে, ১৯৯৯ থেকে কার্যক্রম শুরু করেছে। উল্লেখ্য যে, প্রগতি ইন্স্যুরেন্স লিমিটেড এই ব্যাংকের অন্যতম উদ্যোক্তা এবং বোর্ড অব ডাইরেক্টরস - এর সদস্য।

Tourism Development Project

Our proposal to set-up a Joint Venture Tourism Development Project in the name of Jamuna Resort Limited (JRL) has received Government consent through the issuance of Letter of Intent by JMBA. We are in the process of formalising the Concession Agreement and it is expected that from the next tourism session JRL, the operating company, will be in place to start its tourism business. We in Pragati are poised to be the major shareholder in the JRL.

Land Development

You are aware that the Company has a big chunk of land in the prime location of Dhaka. The land is situated on the corner of Panthapath and Sonargaon Road crossing opposite Sonargaon Hotel. Originally, the land measured 72 kathas. To this land has been added another 14 kathas of land from its previous owners. The whole area has been brought under our possession and has been walled all around. Market value of this land is around Tk. 350.00 million.

The land in Joydevpur measuring 2.3 acres costing Tk.4.11 millions has increased in value substantially due to the proposed Dhaka by-pass which is likely to travel by the side of the land. Present value is not less than 6.7 million taka.

Life Insurance

We have applied to the Government, as reported earlier, for obtaining permission to form a Life Insurance Company in the name of Pragati Life Insurance Ltd. There are reports that the Government has almost finalised and we have a fair chance to receive Government permission to set up the company within this year.

পর্যটন শিল্প উন্নয়ন প্রজেক্ট

পর্যটন ক্ষেত্রে “যমুনা রিসোর্ট লিমিটেড” নামে প্রস্তাবিত যৌথ উদ্যোগ প্রকল্প সরকারী অনুমোদন লাভ করেছে। এই উদ্দেশ্যে কনসেশন চুক্তিসহ অন্যান্য আনুষ্ঠানিকতা সম্পন্ন হওয়ার পথে। আশা করা যাচ্ছে আগামী পর্যটন সময়কালের মধ্যে “যমুনা রিসোর্ট লিমিটেড” এর আংশিক কার্যক্রম শুরু হবে।



জমি উন্নয়ন

আপনারা অবগত আছেন যে, প্রগতি ইন্স্যুরেন্স লিমিটেড- এর পাছপথ এবং সোনারগাঁও সড়কের ক্রসিং-এ এক খন্ড জমি আছে। এই জমির পরিমাণ পূর্বের ৭২ কাঠা থেকে বেড়ে বর্তমানে ৮৬ কাঠা হয়েছে। সম্প্রতি এই বর্ধিত অংশ পূর্বের মালিকদের নিকট থেকে কিনে নেয়া হয়েছে। সম্পূর্ণ জমিটি দেয়াল ঘেরা হয়েছে এবং বর্তমানে আমাদের কর্তৃত্বাধীনে রয়েছে। এই জমির বর্তমান বাজার দর আনুমানিক ৩৫০ মিলিয়ন টাকা।

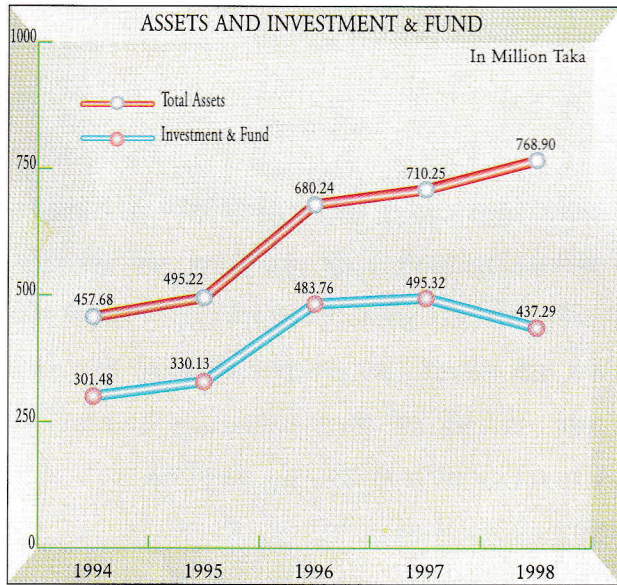
কোম্পানীর জয়দেবপুরের ২.৩ একর জমিরও মূল্য যথেষ্ট বৃদ্ধি পেয়েছে। এর বাজার দর এখন ৬.৭ মিলিয়ন টাকা যার ক্রয়মূল্য ছিল ৪.১১ মিলিয়ন টাকা।

জীবন বীমা

পূর্বেই জানান হয়েছে যে আমরা “প্রগতি লাইফ ইন্স্যুরেন্স লিমিটেড” নামে একটি জীবন বীমা কোম্পানী প্রতিষ্ঠা করার জন্য সরকারী অনুমোদন চেয়েছি। বিষয়টি এখনও সরকারের বিবেচনাধীন। আশা করা হচ্ছে যে, সরকার শীঘ্রই বিষয়টি চূড়ান্ত করবেন। অনুমতি পেলে বর্তমান বছরের মধ্যেই কোম্পানীর কার্যক্রম শুরু করা হবে বলে আশা করছি।

Financial Market

Besides operating in the insurance market, we are quite a big operator in the financial market. We provide service in the form of Underwriting and Placement of shares and Debenture, offering service as Trustee to the Debenture issue. Unfortunately in the year 1998 including the current year, we could not extend this service to any organisation in Bangladesh. The reason of this is not unknown to you. There was hardly any public issue and as such this sector remained almost dormant except servicing the old ones. As a result, income from this sector has gone down drastically to Tk. 6.675 million against Tk. 11.507 million in the previous year.

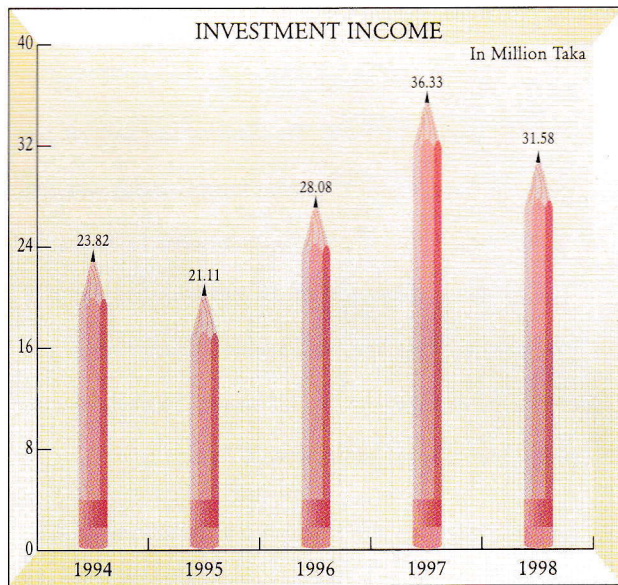


In the Capital market operation we were quite active. This was evident from the fact that we earned Tk. 9.74 million in the form of capital gain in 1997 but in 1998 the market was so subdued that we refrained from doing any new operation except saving our skin by disposing off the existing port-folio whenever market appeared friendly. As a result, income had fallen drastically to Tk. 0.63 million.

We would, therefore, consider the outgoing year as a crucial year. We had to depend primarily on the income from insurance operation and on the income from interest and dividend on investments.

পুঁজি বাজার চালচিত্র

আপনার অবগত আছেন যে, বীমা ক্ষেত্র ছাড়াও প্রগতি ইন্স্যুরেন্স আর্থিক ক্ষেত্রে তার কার্যক্রম পরিচালনা করে থাকে। শেয়ার এবং ডিবেঞ্চারের অবলিখন, ডিবেঞ্চার ট্রাষ্টি ইত্যাদি এই কার্যক্রমের অন্তর্গত। ১৯৯৮ সালে এই সেবা দেয়ার সুযোগ হয়নি, কারণ আপনারা জানেন যে, বিগত বছরে পুঁজি বাজারে একেবারেই মন্দাভাব বিরাজ করছিল। গুটি কয়েক ছোট আকারের কোম্পানীর শেয়ার বাজারে ছাড়া হয়েছে। উপরোক্ত কারণে এই খাতে আয় গত বছরের তুলনায় অনেক হ্রাস পেয়েছে। ১৯৯৮ বছরের আয় ৬.৬৭৫ মিলিয়ন টাকা যা গত বছরে ছিল ১১.৫০৭ মিলিয়ন টাকা।



তাছাড়া বাংলাদেশের শেয়ার বাজারেও আমরা বেশ সক্রিয় ছিলাম। যার প্রমাণ ১৯৯৭ সালে আমরা ৯.৭৪ মিলিয়ন টাকা (capital gain) মূলধনী মুনাফা অর্জন করি যা সম্পূর্ণ আয়করমুক্ত। ১৯৯৮ সালে শেয়ার বাজারের অবস্থা মন্দা থাকায় আমরা নতুন কোন বিনিয়োগ থেকে বিরত থাকি। উপরন্তু, সুবিধাজনক মূল্যে পুরাতন শেয়ার হস্তান্তরের প্রয়াস নেই। গত বছর এই খাতে আয় হ্রাস পেয়ে দাড়ায় মাত্র ০.৬৩ মিলিয়ন টাকায়।

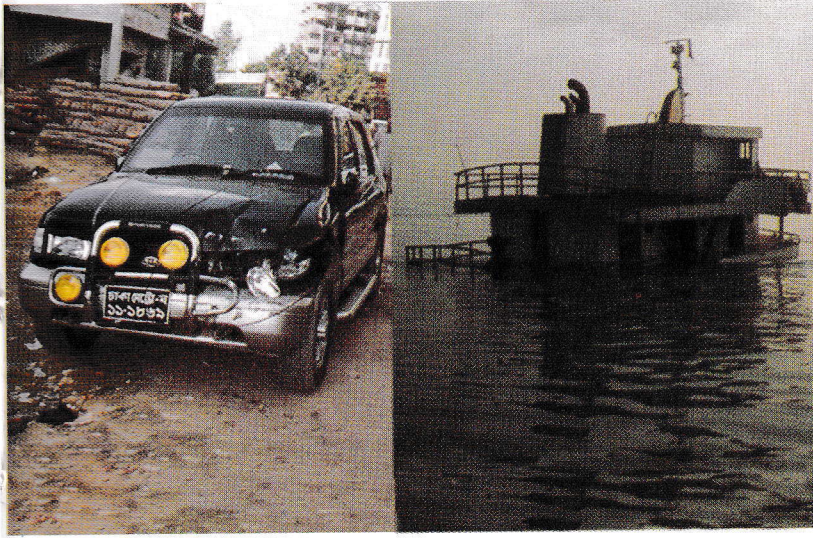
উপরোল্লিখিত কারণে ১৯৯৮ সাল ছিল আমাদের জন্য অগ্নি পরীক্ষার বছর। পূর্ববর্তী বছরের তুলনায় আলোচ্য বছরে আমাদেরকে কেবলমাত্র বীমা আয় এবং বিনিয়োগ থেকে প্রাপ্ত সুদ এবং লভ্যাংশ থেকে প্রাপ্ত অঙ্কের উপরই নির্ভর করতে হয়।

Claims

The year was a year of insurance calamity. In the 1st half, cyclone battered the coastal industrial areas of Noakhali, Chittagong and Cox's Bazar. In the 2nd half, flood alone generated 221 claims amounting to Tk. 105.82 million. Although net incidence of claims was 4% more over the previous year, but this had tremendously stressed the liquidity of the company. Nevertheless, we have almost settled the claims and have earned reputation in the market as a company with the objective of settling claims expeditiously.

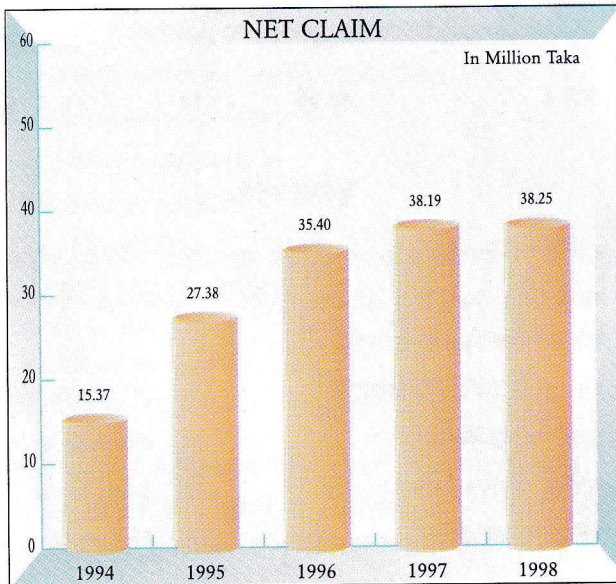
বীমা দাবী

বীমা দাবির ক্ষেত্রে ১৯৯৮সাল ছিল একটি বিপদসংকুল বছর। বছরের প্রথমার্শে নোয়াখালী, চট্টগ্রাম এবং কক্সবাজার শিল্পাঞ্চল ঘূর্ণিঝড়ের দরুন প্রভূত ক্ষতির সম্মুখীন হয় এবং বছরের দ্বিতীয়াংশে শতাব্দীর প্রলয়াংকরী বন্যা কৃষি, শিল্প সহ ব্যবসা-বাণিজ্যের প্রভূত ক্ষতি সাধন করে। একমাত্র বন্যার কারণে আমাদের কোম্পানীতে ১০৫.৮২ মিলিয়ন টাকার দাবী উত্থাপিত হয়। যাহোক, আমরা প্রায় সব দাবীই পূরণ করেছি যার ফলে দ্রুত বীমা দাবী প্রদানকারী কোম্পানী হিসাবে বাজারে আমাদের সুনাম বৃদ্ধি পেয়েছে। তবে কোম্পানীর তরল সম্পদের উপর দারুন চাপ পরে।



We now have the pleasure to present herein below a summarised position of the achievements made by the company during 1998. Comparative figure of the previous year has been shown alongside for better appreciation of 1998 performance.

এক্ষনে আমরা আপনাদের সম্মুখে ১৯৯৮সালের অর্জিত ফলাফলের চিত্র নিম্নে তুলে ধরছি। আপনাদের সুবিধার্থে ১৯৯৭ সালের হিসাবও একই সংগে প্রদত্ত হলো:



ইন্স্যুরেন্স ব্যবসা

	১৯৯৮	% গ্রস প্রিমিয়াম	১৯৯৭	%গ্রস প্রিমিয়াম
গ্রস প্রিমিয়াম আয়	২৫৮.২৯	-	২৫৫.২৫	-
পূর্ণ:বীমা খরচ	১৪০.৮৬	৫৪.৫৪	১২৮.৩২	৫০.২৭
দাবী পূরণ (গ্রস)	১২৪.৭৬	৪৮.২৯	১০২.৮৩	৪০.২৮
প্রশাসনিক ব্যয় (ব্যবসা আনয়ন ব্যয় সহ)	১২১.৪০	৩৩.০০	১০৭.৫৩	৩০.৭৮
বীমা ব্যবসা থেকে নীট আয়	২৩.৬৫	৯.১৫	৩৪.৩২	১৩.৪৪

Business Performance

Insurance Operation

In million Taka

	1998	% to Gross Premium	1997	% to Gross Premium
Gorss Premium	258.29	-	255.25	-
Re-Insurance Ceded	140.86	54.54	128.32	50.27
Claims Paid (Gross)	124.76	48.29	102.83	40.28
Management Expenses (Including business procurement expenses)	121.40	33.00	107.53	30.78
Profit from Insurance business	23.65	9.15	34.32	13.44

Increase in re-insurance cessions, increase in claims due to cyclone & flood and increase in business procurement expenses have combinedly contributed to reduction in current year's profit from insurance operation.

Source of income other than Insurance business:

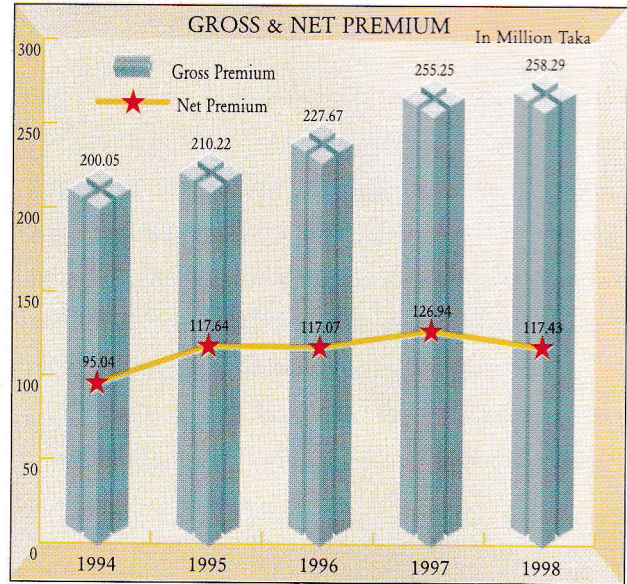
In million Taka

Source	1998	1997	+/-over last year
Interest (Bank)	27.91	29.58	(-)5.65%
Interest (Debenture)	2.41	4.93	(-)51.10%
Dividend	1.56	1.82	(-)31.02%
Financial Services	6.68	11.51	(-)41.99%
Capital gain	0.63	9.74	(-)93.50%
Total	38.89	57.58	(-)32.46%

Appropriation

Pre-tax net profit for 1998 together with the un-appropriated profit brought forward from last year and taking back excess provision of income tax in the earlier years stood at Tk. 54,065,383 as detailed below:

Un-appropriated profit of last year	:	98,089
Net profit for the year	:	43,967,294
Excess provision of Income Tax	:	10,000,000
Fund available for appropriation	:	<u>54,065,383</u>



রি-ইন্সুরেন্স ব্যয় বৃদ্ধি, বন্যা ও ঘূর্ণিঝড়ের কারণে বীমা দাবীর পরিশোধের পরিমাণ বৃদ্ধি, ব্যবসা অর্জনজনিত ব্যয় বৃদ্ধি ইত্যাদি কারণে আলোচ্য বছরে এই খাতে মুনাফা হ্রাস পেয়েছে।

অন্যান্য খাত থেকে আয়

মিলিয়ন টাকায়

উৎস:	১৯৯৮	১৯৯৭	+/- পূর্ববর্তী বছরের উপর।
ব্যাংক থেকে প্রাপ্ত সুদ	২৭.৯১	২৯.৫৮	(-)৫.৬৫%
ডিবেন্ডার থেকে প্রাপ্ত সুদ	২.৪১	৪.৯৩	(-)৫১.১০%
লভ্যাংশ	১.৫৬	১.৮২	(-)৩১.০২%
ফিন্যান্সিয়াল সার্ভিস থেকে	৬.৬৮	১১.৫১	(-)৪১.৯৯%
পুজি বিনিয়োগ থেকে	০.৬৩	৯.৭৪	(-)৯৩.৫০%
মোট :	৩৮.৮৯	৫৭.৫৮	(-)৩২.৪৬%

মুনাফা বন্টন

গত বছরের অবন্টনকৃত মুনাফা, পূর্ববর্তী বছর সমূহের অতিরিক্ত আয়কর বরাদ্দ থেকে উদ্ধৃত টাকা ও ১৯৯৮ সালের নীট মুনাফা সহ বন্টনযোগ্য টাকার বিবরণ নিম্নে দেওয়া হল :

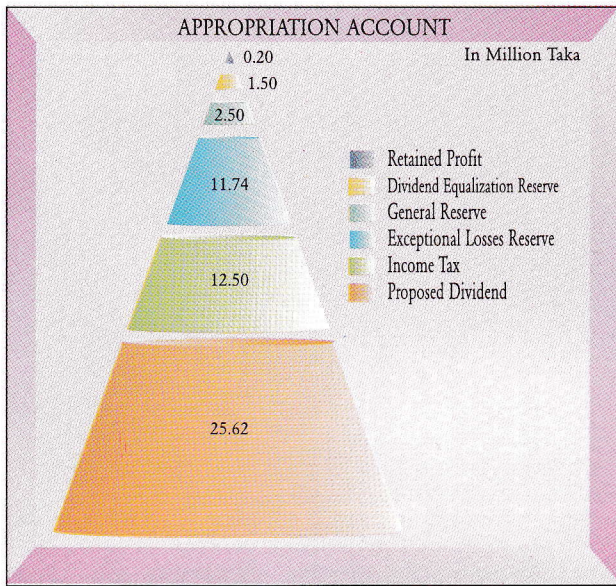
গত বছরের অবন্টনকৃত মুনাফা	:	৯৮,০৮৯/-
১৯৯৮ সালের নীট মুনাফা	:	৪৩,৯৬৭,২৯৪/-
আয়কর অতিরিক্ত বরাদ্দ	:	১০,০০০,০০০/-
বন্টনযোগ্য তহবিল	:	<u>৫৪,০৬৫,৩৮৩/-</u>

The Directors recommend appropriation as under:

01.Exceptional Losses Reserve	: Tk.	11,742,965
02.Provision for Income Tax:	: Tk.	12,500,000
03.Dividend Equalization Reserve	: Tk.	1,500,000
04.General Reserve	: Tk.	2,500,000
05.Proposed Dividend @ 35%	: Tk.	25,620,000
06. Balance of un-appropriated profit carried forward to the next year	: Tk.	202,418
Total:	Tk.	54,065,383

পরিচালকমণ্ডলী বন্টনযোগ্য তহবিল নিম্নে উল্লেখিত খাতে বন্টনের সুপারিশ করেছেন :

০১) অস্বাভাবিক ক্ষতির জন্য সংরক্ষিত তহবিল	:	১১,৭৪২,৯৬৫/-
০২) আয়করের জন্য বরাদ্দ	:	১২,৫০০,০০০/-
০৩) লভ্যাংশ সমতাকরণ সঞ্চিতি	:	১,৫০০,০০০/-
০৪) সাধারণ সঞ্চিতি	:	২,৫০০,০০০/-
০৫) প্রস্তাবিত লভ্যাংশ (৩৫% হারে)	:	২৫,৬২০,০০০/-
০৬) অবশিষ্ট মুনাফা পরবর্তী বছরে স্থানান্তরিত	:	২০২,৪১৮/-
মোট	:	৫৪,০৬৫,৩৮৩/-

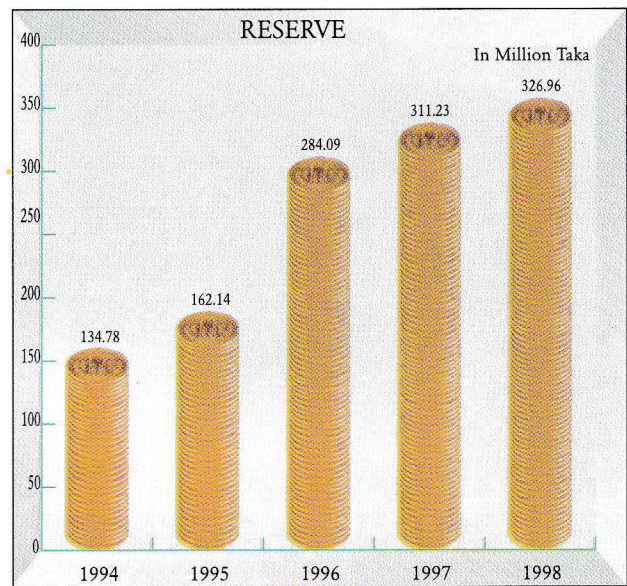


Board of Directors

In accordance with Articles 105 and 107 of the Company's Articles of Association undernoted Directors from Group A shareholders retire from office by rotation. Being eligible, they offer themselves for re-election.

1. Capt Imam Anwar Hossain
2. Prof. Jahangir Chowdhury
3. Syed M. Altaf Hussain
4. Mr.Tabith Mohammed Awal
5. Mr Fazlur Rahman
6. Mr A.N.M. Yeahea
7. Mr Mabroor Hossain

Election of 3 (three) Directors from the Group B shareholding will be held in the 13th Annual General Meeting of the Company scheduled on 15th July, 1999. It was mutually



পরিচালকমণ্ডলী

কোম্পানীর আর্টিকেল অব এসোসিয়েশনের ১০৫ ধারা অনুযায়ী “এ-গ্রুপ”-এর নিম্নে উল্লেখিত উদ্যোক্তা পরিচালকবৃন্দ অবসর গ্রহণ করবেন এবং যোগ্য বিধায় ১০৭ ধারা অনুযায়ী প্রত্যেকেই পুনঃনির্বাচনের ইচ্ছা প্রকাশ করেছেন :

- ১) ক্যাপ্টেন ইমাম আনোয়ার হোসেন।
- ২) প্রফেসর জাহাঙ্গীর চৌধুরী।
- ৩) সৈয়দ এম, আলতাফ হোসেন।
- ৪) জনাব তাবিদ মোহাম্মদ আউয়াল।
- ৫) জনাব ফজলুর রহমান।
- ৬) জনাব এ, এন, এম, ইয়াহিয়া।
- ৭) জনাব মাবরুর হোসেন।

অনুরূপভাবে “বি- গ্রুপ” শেয়ারহোল্ডারদের পক্ষ থেকে ৩ (তিন) জন পরিচালক অবসর গ্রহণ করবেন। পারস্পরিক সমঝোতার মাধ্যমে নিম্নে

agreed that the following Directors from Group B shall retire in this meeting but being eligible offer themselves for re-election.

1. Mr. Abul Hashem
2. Mr. Monir Ahamed
3. Mr. Moazzem Hossain

Necessary notification for the election was published in the 2 daily newspapers on 14-5-99.

Auditors

The Auditor M/s A. Wahab & Co., Chartered Accountants is to retire as Auditor in accordance with Article 149 and is eligible for reappointment. The Auditors have indicated their willingness in writing for reappointment as Auditors. It is recommended that M/s. A. Wahab & Co., be reappointed as Auditor of the Company for the year 1999 at a remuneration to be fixed by the shareholders.

Conclusion

In the end the Board of Directors express its grateful thanks and deep appreciation for the assistance, help and much needed support received by the Company during the period under report from various Banks both in the private as well as in the nationalised sectors, DFIs and all private sector enterprises who have helped us in building a sound footing of the Company. We are specially grateful to the management of Bata Shoe Co. (Bangladesh) Ltd., BEXIMCO Group of Companies, Lever Brothers (BD) Ltd., Karnaphuli Fertilizer Co. Ltd.(KAFCO), Monno Group of Companies, Glaxo Wellcome, Hyundai, Reckitt & Colman, Rhone-Poulenc Rorer, Grameen Phone, Aktel, Khulna Power Co. Ltd., Rural Power Co. Ltd, Mitsui Engineering and Shipbuilding Co. Ltd., Westmont Power(BD) Ltd., AES Haripur Ltd, Excelsior Group, Mamiya-OP(BD), Orion Group of Companies, Hussain Group of Industries, Olypmic Industries, Tripti Industries, Multimode Group, KDS Group, Abdul Monem Ltd., Prime Textile, Islam

উল্লেখিত ৩ (তিন)জন অবসর গ্রহণ করবেন বলে সিদ্ধান্ত গ্রহণ করেছেন। তবে যোগ্য বিধায় প্রত্যেকেই পুনঃনির্বাচনের ইচ্ছা প্রকাশ করেছেন:-

- ১) জনাব আবুল হাশেম।
- ২) জনাব মনির আহমেদ।
- ৩) জনাব মোয়াজ্জেম হোসেন।

তদুপরি উপরোক্ত তিনটি খালি জায়গায় নির্বাচন সংক্রান্ত বিজ্ঞপ্তি গত ১৪-০৫-৯৯ ইং তারিখে ২টি দৈনিক সংবাদপত্রে প্রকাশিত হয়েছে।

নিরীক্ষক

আটকিলের ১৪৯ ধারা অনুযায়ী কোম্পানীর নিরীক্ষক মেসার্স এ. ওহাব এন্ড কোং অবসর গ্রহণ করবেন এবং তারা পুনঃনিয়োগের যোগ্য। মেসার্স এ ওহাব এন্ড কোং পুনঃনিযুক্তির আগ্রহ প্রকাশ করে পত্র দিয়েছেন। ১৯৯৯ সালের জন্য মেসার্স এ ওহাব এন্ড কোম্পানীকে পুনঃনিয়োগ প্রদান এবং তাঁদের ফিস নির্ধারণের জন্য সুপারিশ করা গেল।

উপসংহার

পরিশেষে পরিচালকমণ্ডলী কোম্পানীর কার্যক্রমে সহায়তা এবং সহযোগিতা প্রদানের জন্য সরকারী ও বেসরকারী ব্যাংকসমূহ, বিভিন্ন আর্থিক প্রতিষ্ঠান এবং ব্যক্তি মালিকানাধীন ব্যবসায়িক প্রতিষ্ঠানসমূহের প্রতি কৃতজ্ঞতা জানাচ্ছেন। কোম্পানীকে বর্তমান মর্যাদায় উন্নীতকরনে তাঁদের অবদান অপরিমিত। বিশেষভাবে বাটা সু কোম্পানী (বাংলাদেশ) লিঃ, বেক্সিমকো গ্রুপ অব কোম্পানীজ, লিভার ব্রাদার্স (বাংলাদেশ) লিঃ, কর্ণফুলি ফার্টিলাইজার কোং লিঃ (কাফকো), মুন্সু গ্রুপ অব কোম্পানীজ, গ্ল্যাক্সো ওয়েলকাম, হুনদাই, রেকিট এন্ড কোলম্যান, রোন-পোল্যাংক রোরার, গ্রামীণ ফোন, একটেল, খুলনা পাওয়ার কোং লিঃ, রুরাল পাওয়ার কোং লিঃ, মিতসুই ইঞ্জিনিয়ারিং এন্ড শিপবিল্ডিং কোং লিঃ, ওয়েস্টমন্ট পাওয়ার (বিডি) লিঃ, এ ই এস হরিপুর লিঃ, এক্সেলসিওর গ্রুপ, মামিয়া ওপি (বাংলাদেশ) লিঃ, ওরিয়ন গ্রুপ অব কোম্পানীজ, হোসাইন গ্রুপ অব ইন্ডাস্ট্রিজ, অলিম্পিক ইন্ডাস্ট্রিজ, তৃপ্তি ইন্ডাস্ট্রিজ, মাল্টিমোড গ্রুপ, কেডিএস গ্রুপ, আবদুল মোনেম লিঃ, প্রাইম টেক্সটাইল, ইসলাম গ্রুপ, আবুল খায়ের গ্রুপ, নাজারিয়া গ্রুপ, ন্যাশনাল ব্যাংক লিমিটেড, কমনওয়েলথ ডেভলপমেন্ট করপোরেশন (সিডিসি), সোসাইটি জেনারেল (স্কটিয়া ব্যাংক), আমেরিকান স্কুল, ঢাকা,

Group, Abul Khair Group, Nazaria Group, National Bank Ltd., Commonwealth Development Corporation(CDC), Societe Generale(Scotita Bank), American School, Dhaka, UAE Embassy, Dhaka, QC Shipping, HRC Group, Youngone Group, Pacific Jeans and Jomac for reposing their confidence in the Company.

We also record our gratefulness to the Govt. of the Peoples Republic of Bangladesh, Chief Controller of Insurance, Securities and Exchange Commission, Sadharan Bima Corporation for their support and assistance.

Above all, the Board of Directors expresses its profound gratitude to all its valued clients, patrons and well-wishers for their continued support, active cooperation and confidence in the Company.

Directors also put on record and have conveyed through the Managing Director their appreciation to all executives, officers and staff of the Company for their excellent work. With their sincere, dedicated, whole-hearted devotion and committed efforts to the challenging duty and responsibility, we may look forward to achieve yet better result in the coming days. The Directors have been pleased to reward its staff including the executives, officers and employees with three incentive bonus.

The company remains fully committed to its deep determination and ideology of personalized client service, their satisfaction and their financial security.

On behalf of the Board of Directors.

ABDUL MONEM
Chairman

ইউএ ই দুতাবাস, ঢাকা, কিউসি শিপিং, এইচ আর সি গ্রুপ, ইয়াংগুন গ্রুপ, প্যাসিফিক জিন্স এবং জোমাক প্রগতি ইস্যুরেন্সের উপর যে বিশ্বস্ততা ও আস্থা প্রদর্শন করেছেন তার জন্য পরিচালকমণ্ডলী তাঁদের নিকট গভীরভাবে কৃতজ্ঞ।

আমরা গণপ্রজাতন্ত্রী বাংলাদেশ সরকার, প্রধান বীমা নিয়ন্ত্রক, সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশন, সাধারণ বীমা করপোরেশন এর নিকট সর্বধরনের সাহায্য সহযোগিতা পাওয়ার জন্য তাঁদের প্রতি আমাদের আন্তরিক কৃতজ্ঞতা জানাচ্ছি।

এতদ্ব্যতীত কোম্পানীর সম্মানিত গ্রাহকবৃন্দ, শুভানুধ্যায়ী এবং পৃষ্ঠপোষকবৃন্দ কোম্পানীর কার্যক্রমে যে সক্রিয় সাহায্য, সহমর্মিতা এবং আস্থা প্রদর্শন করেছেন তৎজন্য পরিচালকমণ্ডলী তাঁদের জানাচ্ছেন সশ্রদ্ধ ধন্যবাদ।

পরিচালকমণ্ডলী ব্যবস্থাপনা পরিচালক মহোদয়ের মাধ্যমে কোম্পানীর সকল শ্রেণীর কর্মকর্তা ও কর্মচারীর আন্তরিক কর্মনিষ্ঠা, অক্লান্ত পরিশ্রম, নিবেদিত সেবার প্রশংসা করেন এবং আশা প্রকাশ করেন যে ভবিষ্যতেও কর্মকর্তা/কর্মচারীবৃন্দ একইভাবে তাদের প্রচেষ্টা সমুন্নত রাখবেন এবং কোম্পানীকে উত্তোরোত্তর সমৃদ্ধির পথে নিতে অগ্রণী ভূমিকা পালন করবেন। পরিচালকমণ্ডলী তাঁদের আন্তরিক এবং প্রশংসনীয় কর্মোদ্যমের জন্য সকল শ্রেণীর কর্মকর্তা ও কর্মচারীবৃন্দকে ৩(তিন) টি উৎসাহ বোনাস প্রদানের সিদ্ধান্ত নিয়েছেন।

উপসংহারে পরিচালকমণ্ডলী সম্মানিত গ্রাহক, পৃষ্ঠপোষক, শুভানুধ্যায়ীদের এই মর্মে আশ্বাস প্রদান করছেন যে ভবিষ্যতেও প্রগতি ইস্যুরেন্স লিঃ গ্রাহক সেবা এবং তাঁদের আর্থিক নিরাপত্তার ব্যাপারে অধিকতর সচেতনতা এবং নিরলস প্রচেষ্টা অব্যাহত রাখবে।

প্রগতি ইস্যুরেন্স লিঃ পরিচালকমণ্ডলীর পক্ষে-

আবদুল মোনেম
চেয়ারম্যান

VALUE ADDED STATEMENT

FOR THE YEAR ENDED 31TH, DECEMBER 1998

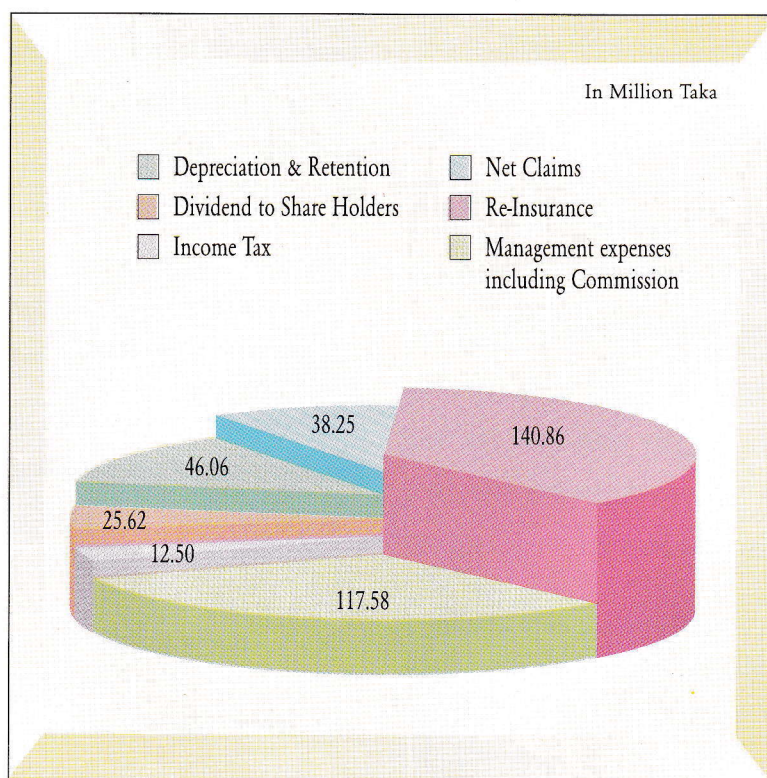
Figure in Million

Value Added:

Gross Premium	258.29
Commission Re-Insurance ceded	83.7
Interest, Dividend & Other Income	38.88
Total Taka :	380.87

Application

		%
Net Claims	38.25	10.04
Re-Insurance ceded including other expenses to SBC	140.86	36.98
Management expenses including commission	117.58	30.87
Provision for Income Tax	12.5	3.282
Dividend to Share holder	25.62	6.73
Depreciation & Retention	46.06	12.10
Total Taka:	380.87	100.00



AUDITOR'S REPORT TO THE SHAREHOLDERS

We have examined the annexed Balance Sheet of Pragati Insurance Limited at 31st December, 1998 and also the Fire, Marine, Motor and Miscellaneous Revenue Accounts as well as the annexed Profit and Loss and the Appropriation Account together with the Notes on Accounts for the year ended on that date. We report as under :

- a) We have obtained all the information and explanations which we considered necessary for the purpose of our audit;
- b) In our opinion, the annexed Balance Sheet and the Revenue Accounts and Profit and Loss Account and Appropriation Account have been drawn up in conformity with the law;
- c) Such Balance Sheet read in conjunction with the annexed Notes on Accounts exhibits a true and fair view of the state of affairs of the Company as at 31st December, 1998 according to the best of our information and explanations given to us and as shown by the books of the Company;
- d) In our opinion; proper books of account have been kept by the Company for the year under report for each class of its insurance business and for recording all kinds of its receipt and payments, income and expenditure and assets & liabilities;
- e) We have verified the cash and bank balance of the Company as at 31st December, 1998, with the related statements, deposit slips, certificates etc. as furnished by the management of the Company and the banks concerned and we have given our comments where necessary;
- f) As per Section-40-C(2) of the Insurance Act, 1938 as amended, we certify that to the best of our knowledge and belief and according to the information and explanations given to us, all expenses of management, wherever incurred and whether incurred directly or indirectly, in respect of Fire, Marine, Motor and Miscellaneous Insurance Business of the Company transacted in Bangladesh during the year under report have been duly debited to the related Revenue Accounts and the expenses not related to any particular fund or account have been debited to the Profit and Loss Account: and
- g) As per Regulation 11 of Part-1 of the Third Schedule of the Insurance Act 1938 as amended, we certify that to the best of our information and as shown by its books, the Company during the year under report has not paid to any person any commission in any form outside Bangladesh and that the Company during the year under report has not received out side Bangladesh from any person any commission in any form in respect of any of its business re-insured abroad.

Dated, Dhaka, June 9, 1999

(A Wahab & Co.)
Chartered Accountants.

BALANCE SHEET

AS AT 31ST DECEMBER, 1998

CAPITAL & LIABILITIES	NOTE	1998	1997
Authorised capital			
1,000,000 Ordinary shares of Tk. 100 each		<u>100,000,000</u>	<u>100,000,000</u>
Issued, Subscribed & Paid-up Capital			
732,000 Ordinary shares of Tk. 100 each	15	73,200,000	73,200,000
Share Premium	16	76,250,000	76,250,000
Reserve or Contingency Account		191,170,838	171,507,466
Reserve for Exceptional Losses	17	103,396,479	91,653,514
Depreciation Fund		28,571,941	24,755,863
Dividend Equalisation Reserve		36,500,000	35,000,000
General Reserve	18	22,500,000	20,000,000
Profit & Loss Appropriation Account		202,418	98,089
Balance of Fund & Account		59,541,726	63,467,823
Fire Insurance Business		17,739,337	17,582,258
Marine Insurance Business		21,757,713	28,134,259
Misc. Insurance Business		20,044,676	17,751,306
Premium Deposit	19	165,796,443	140,639,125
Liabilities & Provision		114,956,992	115,894,525
Estimated liabilities in respect of outstanding claims whether due or intimated.	20	70,280,426	66,250,798
Amount due to other persons or bodies carrying on insurance business.	21	44,676,566	49,643,727
Loan from Bank	22	32,270,300	-
Sundry Creditors	23	14,340,721	12,910,423
Provision for Income Tax	24	15,750,589	30,765,100
Proposed Dividend	25	25,620,000	25,620,000
		<u>TK. 768,897,609</u>	<u>710,254,462</u>

Note : Figures have been rounded off to the nearest Taka.

Dated, Dhaka, June 9, 1999

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

BALANCE SHEET

AS AT 31ST DECEMBER, 1998

PROPERTY & ASSETS	NOTE	1998	1997
Investment (at cost)		133,263,653	120,592,267
Pratirakkha Sanchaya Patra	1	9,500,000	9,500,000
Shares & Debentures	2	123,763,653	111,092,267
Outstanding Premium	3	9,484,287	5,883,456
Amount due from other persons or bodies carrying on insurance business	4	61,133,688	33,561,451
Interest, Dividend & Rent outstanding	5	11,897,506	9,358,230
Sundry Debtors	6	11,034,451	12,591,005
Advance Payment of Tax	7	5,890,100	6,094,406
Cash and Bank Balances		304,030,559	374,730,693
Fixed Deposit Accounts	8	276,257,632	346,160,114
STD & Current Accounts	9	13,055,520	24,120,374
Cash, Cheque in hand & Stamp	10	14,717,407	4,450,205
Other Accounts		232,163,365	147,442,954
Land (at cost)	11	152,697,511	105,531,600
Fixed Assets (at cost)	12	37,078,927	34,673,888
Joint Venture Building Project	13	42,091,327	6,077,331
Stock of Printing Materials (at cost)		295,600	420,600
Expenses against Shares Issue	14	-	739,535
		Tk. 768,897,609	710,254,462

Subject to our separate report of even date

Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

(A. Wahab & Co.)
Chartered Accountants

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	NOTE	1998	1997
Expenses of Management			
(not applicable to any fund or account)			
Advertisement & Publicity		2,715,431	3,104,117
Directors Remuneration		1,324,000	459,000
Bonus (festival & incentive)	30	8,269,500	6,530,722
Audit Fees (including fee for special audit)		150,000	150,000
Legal Expenses		912,800	1,044,135
Registration Renewal Fee	31	380,264	365,482
Donation	32	1,000,000	-
Depreciation		3,816,078	4,361,767
Profit for the year transferred to			
Profit & Loss Appropriation Account		43,967,294	75,883,296
		<hr/>	<hr/>
	Tk.	62,535,367	91,898,519

PROFIT AND LOSS APPROPRIATION ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

Reserve for Exceptional Losses	11,742,965	12,693,565
Provision for Income Tax	12,500,000	18,000,000
Dividend Equalisation Reserve	1,500,000	7,500,000
General Reserve	2,500,000	12,200,000
Proposed Dividend	25,620,000	25,620,000
Balance transferred to Balance Sheet	202,418	98,089
	Tk. 54,065,383	76,111,654

Dated, Dhaka, June 9, 1999

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	NOTE	1998	1997
Interest, Dividend and Rent (not applicable to any fund or account)		31,579,877	36,331,118
Interest Received & Accrued	27	27,912,931	29,581,590
Dividend and Debenture Interest	28	3,666,946	6,749,528
 Profit Transferred from :		23,647,424	34,316,492
Fire Revenue Account		8,828,911	13,562,963
Marine Revenue Account		10,176,571	13,395,692
Misc. Revenue Account		4,641,942	7,357,837
 Other Income :		7,308,066	21,250,909
Misc. Receipt	29	6,675,630	11,507,508
Profit on Sale of Investment (shares) Tax free		632,436	9,743,401
	Tk.	62,535,367	91,898,519

PROFIT AND LOSS APPROPRIATION ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

Balance brought forward from previous period	98,089	228,358
Net profit for the year transferred from Profit and Loss Account	43,967,294	75,883,296
Excess Income Tax provision upto previous year written back	10,000,000	-
	Tk. 54,065,383	76,111,654

Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

(A. Wahab & Co.)
Chartered Accountants

FIRE INSURANCE REVENUE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	1998	1997
Claims under policies less : Re-Insurance :		
Paid during the year	11,490,134	13,620,188
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	40,412,280	34,141,519
	51,902,414	47,761,707
Less : Outstanding Claims at the end of the previous year	34,141,519	34,884,662
	17,760,895	12,877,045
Commission on Re-insurance Accepted	898,012	801,230
Expenses of Management	29,596,130	27,576,866
Commission	11,275,882	12,083,184
Profit transferred to Profit & Loss Account	8,828,911	13,562,963
Balance of account at the end of the year as shown in Balance Sheet :		
Reserve for unexpired risks, being 50% of the Fire premium income of the year	17,739,337	17,582,258
	Tk. <u>86,099,167</u>	<u>84,483,546</u>

Dated, Dhaka, June 9, 1999

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

FIRE INSURANCE REVENUE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	1998	1997
Balance of account at the beginning of the year : Reserve for unexpired risk	17,582,258	17,513,250
Premium less : Re-Insurance	35,478,675	35,164,516
Commission on Re-Insurance ceded	33,038,234	31,805,780

Tk. 86,099,167

84,483,546

Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

(A. Wahab & Co.)
Chartered Accountants

MARINE INSURANCE REVENUE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	1998	1997
Claims under policies less : Re-Insurance :		
Paid during the year	8,960,973	16,882,873
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	20,023,189	20,843,868
	28,984,162	37,726,741
Less : Outstanding Claims at the end of the previous year	20,843,868	25,344,440
	8,140,294	12,382,301
Expenses of Management	25,281,281	22,740,345
Commission	9,725,622	10,050,820
Profit transferred to Profit & Loss Account	10,176,571	13,395,692
Balance of Account at the end of the year as shown in Balance Sheet :		
Reserve for unexpired risks being 50% of the Marine Cargo Premium income 100% of the Marine Hull Premium income of the year	21,757,713	28,134,259
	Tk. 75,081,481	86,703,417

Dated, Dhaka, June 9, 1999

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

MARINE INSURANCE REVENUE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	1998	1997
Balance of Account at the beginning of the year :		
Reserve for unexpired risk	28,134,259	25,147,774
Premium Less : Re-Insurance	41,861,622	56,268,518
Commission on Re Insurance leded	5,085,600	5,287,125

Tk. 75,081,481

86,703,417

Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

(A. Wahab & Co.)
Chartered Accountants

MISCELLANEOUS INSURANCE REVENUE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	MOTOR	MISC.	1998	1997
Claims under policies				
Less : Re-Insurance:				
Paid during the year	9,477,601	4,289,896	13,767,497	9,966,196
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated	5,742,410	4,102,547	9,844,957	11,265,411
	15,220,011	8,392,443	23,612,454	21,231,607
Less : Outstanding Claims at the end of the previous year	4,771,779	6,493,632	11,265,411	8,305,089
	10,448,232	1,898,811	12,347,043	12,926,518
Commission on Re-insurance Accepted	-	83,047	83,047	31,152
Expenses of Management	9,592,433	7,581,958	17,174,391	12,246,603
Commission	4,412,959	4,382,850	8,795,809	5,987,616
Profit transferred to Profit & Loss Account	1,791,888	2,850,054	4,641,942	7,357,837
Balance of Account at the end of the year as shown in Balance Sheet :				
Reserve for unexpired risks being 50% of the Motor and Misc. Premium income of the year	14,216,693	5,827,983	20,044,676	17,751,306
Tk.	<u>40,462,205</u>	<u>22,624,703</u>	<u>63,086,908</u>	<u>56,301,032</u>

Dated, Dhaka, June 9, 1999

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

MISCELLANEOUS INSURANCE REVENUE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER, 1998

	MOTOR	MISC.	1998	1997
Balance of Account at the beginning of the year :				
Reserve for unexpired risks	11,270,705	6,480,601	17,751,306	16,643,058
Premium less : Re-Insurance	28,433,386	11,655,966	40,089,352	35,502,611
Commission on Re-insurance ceded	758,114	4,488,136	5,246,250	4,155,363

Tk.	40,462,205	22,624,703	63,086,908	56,301,032
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Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

(A. Wahab & Co.)
Chartered Accountants

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED 31 ST DECEMBER, 1998

A. Cash Flow from Operating Activities:	1998	1997
Net profit after Tax: (Note -1)	31,467,294	57,883,296
Adjustment to reconcile net profit to net cash provided by Operating Activities :		
Depreciation	3,816,078	4,361,767
Expenses against Share Issue	739,535	735,000
Adjustment of Excess Income Tax provision upto 31-12-97	10,000,000	-
Loss/(Profit) on Sale of Asset	-	(227,100)
Loss (Profit) on sales of Investment	(632,436)	(9,743,401)
Reserve for Unexpired Risk	(3,926,097)	4,163,741
(Increase)/ Decrease in stock of Printing	125,000	(165,150)
(Increase)/ Decrease in Advance Payment of Tax	204,306	(1,172,803)
(Increase)/ Decrease in Sundry Debtors	1,556,554	1,109,381
(Increase)/ Decrease in Interest, Dividend & Rent outstanding	(2,539,276)	(5,983,230)
(Increase)/ Decrease in Amount due from Other Persons or Bodies carrying on Insurance Business	(27,572,237)	(5,505,930)
(Increase)/ Decrease in Outstanding Premium	(3,600,831)	4,733,384
Increase/ (Decrease) in Income Tax Payable	(15,014,511)	274,828
Increase/ (Decrease) in Sundry Creditors (excluding Unpaid Dividend)	1,392,712	509,020
Increase/ (Decrease) in Estimated Liability in respect of Outstanding Claim whether due or intimated	4,029,628	(2,283,393)
Increase/ (Decrease) in amount due to other person or bodies carrying on Insurance Business	(4,967,161)	(31,359,417)
Increase/ (Decrease) in Premium Deposit	25,157,318	16,092,855
Net Cash Flow from Operating Activities	20,235,876	33,422,848
B. Cash Flow from Investing Activities		
Purchase of Fixed Assets	(49,570,950)	(7,864,162)
Increase in Capital Work-in-Progress (Building Project)	(36,013,996)	(6,077,331)
Disposal of Fixed Assets	-	507,100
Disposal of Investment	7,249,484	12,993,362
Redemption of Debenture	1,195,200	1,924,023
Investment made	(20,483,634)	(19,653,513)
Net Cash Flow from Investing Activities	(97,623,896)	(18,170,521)
C. Cash Flow from Financing Activities:		
Loan Received from Bank	41,228,412	-
Loan Repayment to Bank	(8,958,112)	-
Dividend Paid	(25,582,414)	(18,174,556)
Net Cash Flow from Financing Activities	6,687,886	(18,174,556)
Increase (Decrease) in Cash and Bank Balance (A+B+C)	(70,700,134)	(2,922,229)
Cash and Bank Balances at Opening	374,730,693	377,652,922
Cash and Bank Balances at Closing	304,030,559	374,730,693
 Note: Profit as per Profit & Loss Account	 43,967,294	
Less: Income tax provision for the year, 1998.	12,500,000	
Net Profit after Tax	31,467,294	

(A.WAHAB & CO.)
Chartered Account

NOTES ON ACCOUNTS

GENERAL

a. Significant accounting policies and other relevant information

- i) The Company is a public limited Company under the Companies Act, 1994 and is engaged in general insurance business as per Insurance Act, 1938. It has adopted the International Accounting Standards as were adopted in Bangladesh, particularly with regard to disclosure of accounting policies and relevant information in financial statements as well as accounting for property and depreciation thereon and the valuation of investments and other relevant matters.
- ii) The accounts have been prepared on a going concern basis under generally accepted accounting principles on historical cost convention.
- iii) The Balance Sheet has been prepared in accordance with the regulations as contained in Part-1 of the First Schedule and the Revenue Account of each class of general insurance business has been prepared in accordance with the regulations as contained in Part-1 of the Third Schedule and as per Form "F" as set forth in Part-II of Third Schedule of the Insurance Act, 1938 as amended from time to time.
- iv) The total amount of premium earned on various classes of insurance business underwritten during the year, the gross amount of premium earned against various policies, the amount of re-insurance premium due to Sadharan Bima Corporation, the amount of re-insurance commission earned and the amount of claims less re-insurance settled during the year have all been duly accounted for in the books of account of the Company and while preparing the final statements of accounts, the effect of re-insurance accepted and re-insurance ceded as well as the effect of total estimated liabilities in respect of outstanding claims at the end of the year, whether due or intimated have also been duly reflected in order to arrive at the net underwriting profit for the year.
- v) Interest earned on statutory investments lying with Bangladesh Bank in the form of P.S.P's as renewed has been accounted for on a sum of Tk.45 lacs at the prescribed rate and on additional P.S.P of Tk.50 lacs, interest has been calculated on lumpsum basis. Besides, interest received from banks on STD and FDR accounts after deduction of OD interest, have been duly credited to the Profit and Loss Account.
- vi) Capital gains on sale of shares and dividend income earned during the year have been shown in the Profit and Loss Account and the tax relief as well as the concession of rate of tax as availed under the existing income tax law, have been given effect in the accounts.

- vii) Management expenses charged to Revenue Accounts amounting to Tk. 72,051,802 represents approximately 28% of gross premium of Tk. 258,293,258 including Government business and Share from S.B.C. aggregating to Tk. 19,406,066 (including acceptance business). Management expenses charged to revenue accounts represents 61.36% of net premium of Tk. 117,429,649 as earned during the year under audit. The expenses have been apportioned @ 41.08% to Fire 35.08% to Marine and 23.84% to Miscellaneous business as per Management decision.
- viii) Before arriving at the surplus of each class of business necessary provision for unexpired risks have been created at the rate of 50% on all business except on Marine Hull business for which the provision was made @ 100% of the total premium for year 1998.
- ix) Reserve for Exceptional Losses as appropriated out current year's profit before tax provision amounts to Tk. 11,742,965 being 10% of the net premium earned during the year.
- x) Depreciation on Fixed Assets has been charged on cost for full year as per Straight Line Method at the following rates depending on the estimated useful life of the assets and the total amount of depreciation of Tk. 28,571,941 including Tk.3,816,078 provided during the year, has been shown under "Depreciation Fund Account" as per usual practice.

Category of Assets	Rate of Depreciation
Furniture and Fixture	10% to 15%
Motor Vehicles	15%
Office & Electrical Equipments	15%
Miscellaneous Items	15% to 20%

- xi) The outstanding premium appearing in the accounts represents only amount which was realised subsequently till March, 1999.
- xii) The margin of security of investments over liabilities of the Company has been well maintained.
- xiii) Provision for Income Tax has been made in accordance with the best estimate of the management based on the prevailing Income Tax law.
- xiv) a) Investments are stated at cost and their market or intrinsic value are not considered for periodical adjustment in the accounts.
b) During the year Interest on investments in PSP and Debenture as well as dividend on shares have been accounted for as income on accrual basis.
- xv) Figures have been rounded off to the nearest Taka and previous year's figures have been re-arranged for comparison purpose where felt necessary.

b. Operation :

During the year under audit, through the operation of 34 branches the gross premium earned by the company accounted to Tk. 258,293,258 including public sector business of Tk. 17,317,975 After ceding for re-insurance premium the net premium for the year amount to Tk. 117,429,650 and after charging direct expenses there from the Net Underwriting Profit stood Tk. 23,647,424 as against Tk. 126,935,645 and Tk. 34,316,492 respectively in the preceding year.

. Public Sector Business

Public Sector business upto June 1998 has been accounted for on the basis of statement received from SBC.

c. Tax Assessment Position

Income Tax Assessments of the Company have been completed upto Assessment year 1998-99 (A/cs 31-12-97). An appeal is pending with the Supreme Court (High Court Division) for the Assessment year 1990-91.

BALANCE SHEET

1. Pratirakha Sanchaya Patra Tk. 9,500,000

The amount represents 8 years Pratirakkha Sanchaya Patra as per last account, out of which PSP with a face value of Tk. 45.00 lacs are held with Bangladesh Bank as Statutory deposit under Insurance Act, 1938.

2. Shares and Debentures Tk. 123,763,653

The movement of the balance is shown below :

Opening Balance as on 01-01-98	111,092,267
Add : Purchase During the year	20,483,634
	<hr/>
	131,575,901
Less : Sales / Redemption during the year	7,812,248
Balance as on 31-12-98	<hr/> 123,763,653 <hr/>

The values of the securities are stated below at cost with market value shown where available.

The Company wise break-up of the above balance is under :

(i) Shares :

Shares in Public Ltd.Company	No of Shares	At Cost	Market value as on 31-12-98
IFIC Bank Ltd.	10	900	980
Rupali Bank Ltd.	32,125	3,797,150	2,730,625
National Bank Ltd.	65,343	5,535,500	4,278,006
Eastern Cables Ltd.	6,000	500,000	1,108,500
Kay & Que Ltd.	3,250	1,960,000	691,795
Quasem Drycells Ltd.	3,410	46,250	76,214
Apex Food Ltd.	360	643,942	165,665
Beximco Fisheries Ltd.	16,000	2,653,175	1,686,560
Meghna Vegetables Oil Ltd.	21	2,100	2,833
Tripti Industries Ltd.	46,620	8,084,500	4,331,846
Bangladesh General Insurance Co. Ltd.	8,000	3,939,600	2,105,680
Reliance Insurance Co. Ltd.	1,050	569,888	286,997
1st B.R.R.S. Mutual Fund	910	91,000	65,202
IDLC Bangladesh Ltd.	2,620	196,500	1,296,900
United Leasing Co. Ltd.	996	2,317,129	911,340
Chittagong Cement Ltd.	1,280	1,780,701	583,181
Excelsior Shoes Ltd.	17	1,700	1,053
Mark (BD) Ltd.	11	2,200	1,010
Usmania Glass Sheet Ltd.	5	500	1,323
MAC Enterprise Ltd.	1,996	199,600	114,231
Beximco Pharmaceuticals Ltd.	51,437	3,147,852	2,665,980
Orion Infusion Ltd.	30,000	3,909,500	1,232,700
Square Pharmaceutical Ltd.	1,250	900,000	874,150
Eastern Housing Ltd.	5,300	705,264	657,465
Shine Pukur Holdings Ltd.	400	101,388	30,596
Apex Weaving Ltd.	2,560	256,000	134,093
Bangladesh Zipper Industries Ltd.	28	2,800	3,209
CMC-Kamal Textiles Ltd.	10,000	1,000,000	900,000
Delta Millers Ltd.	10,000	975,000	490,000
Dulamia Cotton Spinning Mills Ltd.	2,720	272,000	127,350
H.R. Textiles Ltd.	39	3,900	3,345
Monno Fabrics Ltd.	172,000	25,800,000	15,665,760

Padma Textiles Ltd.	5,670	953,750	1,214,911
Prime Textiles Ltd.	15,000	4,500,000	1,057,950
Tallu Spinning Mills Ltd.	20,000	2,375,000	1,273,400
Beximco Textiles Ltd.	50	6,039	6,441
Gachihata Aquaculture Farm Ltd.	19,200	1,920,000	1,034,496
D.M. Power Company Ltd. (Prop)	1	12,600,000	12,600,000
Total of (i)		91,751,028	60,411,787

- Notes:
- During the year under review, the company has advanced Tk. 12,600,000 to D.M. Power Company Ltd. against purchase of 1 share as per decision of Board of Directors. D.M. Power Company is yet to issue share certificate in favour of Pragati Insurance Ltd.
 - The market value of the shares has indicated downward trend in most of the cases.

(ii) Debentures:

<u>Name of the Company</u>	<u>At cost</u>
Bangladesh Export Import Co., Ltd. (Debenture at cost after adjustment of refund)	1,660,000
Bangladesh Zipper Ltd. (Debenture at cost after adjustment of refund)	113,400
Beximco Infusion Ltd. (Debenture at cost after adjustment of refund)	396,015
Bexinco Synthetics Ltd. (Debenture at cost after adjustment of refund)	3,924,800
Magura Paper Mills Ltd. (1,250 Debentures of Tk. 2,000 each)	2,500,000
Beximco Fisheries Ltd. (465 Debentures of Tk. 3,000 each)	1,240,910
Beximco Textiles Ltd. (871 Debentures of Tk. 2,500 each)	2,177,500
Beximco Denims Ltd. (4,000 Debentures of Tk. 2,500 each)	10,000,000
Bangladesh Luggage Industries Ltd. (2,000 Debentures of Tk. 2,500 each)	5,000,000
Capital Paper & Pulp Mills (5 Debentures of Tk. 10 laceach)	5,000,000
Total of (ii)	32,012,625
Grand Total of (i + ii) Taka :	123,763,653

Dividend and interest as received and accrued in respect of Shares and Debentures have been duly credited to the Profit and Loss Account (Note-28). No interest has been accounted for on Debentures issued by Magura Paper Mills Ltd.

3. Outstanding Premium : Tk. 9,484,287

The balance represents as usual that portion of the outstanding premium which was realized subsequently till 31st March 1999. It is exclusive of Tk. 39,335,111 due from other Co-insurers shown separately against business underwritten upto the year 1998. The business wise break-up of the outstanding premium shown above is given below :

	<u>1998</u>	<u>1997</u>
Fire	5,526,434	1,947,010
Marine	2,652,809	3,045,755
Motor	494,159	563,020
Misc. 810,885	327,671	
Taka :	<u>9,484,287</u>	<u>5,883,456</u>

4. Amount due from other persons or bodies carrying on Insurance business Tk. 61,133,688

The amount is made up as follows:

	<u>1998</u>	<u>1997</u>
Cot-Insurance Premium receivable (including refund premium)	39,335,111	22,719,955
Amount due from SBC	2,845,881	-
Co-Insurance Claim receivable from different Insurance Companies		
Fire	3,288,026	2,863,506
Marine	14,156,072	6,416,922
Motor	231,796	285,015
Misc 1,276,802	1,276,053	
Taka :	<u>61,133,688</u>	<u>33,561,451</u>

The balance of SBC represents the cumulative balance due from them as on 31-12-98 on account of re-insurance with SBC after adjusting commission and claim settled on their behalf and against Government business.

5. Interest, Dividend & Rent outstanding Tk. 11,897,506

This balance is made up as follows :

	<u>1998</u>	<u>1997</u>
Interest on - PSP	6,130,000	4,705,000
Dividend	502,571	712,940
Debenture Interest	5,264,935	3,940,290
Taka :	<u>11,897,506</u>	<u>9,358,230</u>

- Dividend receivable has subsequently been received in full.
- Debenture Interest receivable remains fully outstanding till the date of audit.

6. Sundry Debtors : Tk. 11,034,451

This balance is made-up as follows :

	1998	1997
Advance against expenses	191,617	350,000
Advance against Rent	3,895,369	5,931,769
Advance against Salary	282,535	59,640
Advance against Travelling Allowance	35,000	-
Advance against investment	4,217,500	6,097,500
House Building Loan	1,510,300	-
Security Deposit	264,000	-
Group Insurance Premium (Due from employees)	220,034	152,096
Bangabandhu Bridge Tourism Development Project	418,096	-
Taka :	11,034,451	12,591,005

- i) Advance against investment includes Tk. 97,500 as an old balance since 1991 towards bridge finance contribution under the leadership of I.C.B. The amount has not been realised till date of audit.
- ii) In respect of investment advance of Tk. 40 lacs brought forward from last year no scripts were issued till the date of audit. Tk. 20 lacs as advance investment in Gachihata Acquaculture Farm Ltd. as per last account was received back during the year under audit. Besides during the year Tk. 1 lac was advanced towards National Housing Bank Ltd. and Tk. 20,000 was spent in respect of Pragati Life Ins. Ltd. (Proposed)
- iii) The amount spent for Bongabandhu Bridge Tourism Development Project was on account of preparatory action taken in connection with meeting the expenses relating to financial bids for the work on the project.

7. Advance Payment of Tax : Tk. 5,890,100

The balance has been arrived at as under :

Opening balance as on 01-01-1998	6,094,406
Add : Advance Tax paid/deducted during the year	5,890,100
	11,984,506
Less : Adjustment during the year against assessment year 1998-99 (A/C 31-12-97)	6,094,406
Taka :	5,890,100

The entire balance relates to Accounting year 31-12-98 (Asstt. year 1999-2000). Besides the cash deposit of Tk. 3,000,000 during the year, the amount, is inclusive of Tk. 2,558,219 being the sum deducted at source from FDR interest and Tk. 146,635 from STD interest. Further, it includes Tk. 188,246 being the deduction from dividend income relating to the accounting year 1998 corresponding to Assessment year 1999-2000 which is eligible for adjustment towards the settlement of Tax liability on finalisation of assessments. The balance amount of the corresponding tax payable for the year needs to be paid before filing of the return.

8. Fixed Deposit Account : Tk. 276,257,632

Opening balance as on 01-01-1998	346,160,114
Add : Addition during the year	64,715,000
	410,875,114
Less : Encashment during the year	134,617,482
Balance as on 31-12-1998	276,257,632
Interest on FDR is accounted for on cash basis as per usual practice	

9. STD & Current Account Tk. 13,055,520

The balance has been arrived at as under	
STD Account	33,739,670
Current Account (OD)	(13,914,956)
Current Account	19,483,920
Loan General	(26,253,114)
	13,055,520

- i) The amount of Tk. 19,483,920 under current Account includes Tk. 17,953,845 as foreign currency account with ANZ Grindlays Bank equivalent to USD 371,311.
- ii) Loan General of Tk. 26,253,114 represents the balance of loan which has been received from National Bank Ltd. for payment of cost of land at Panthapath against lien of 326 FDR's with the cost Tk. 39,525,000. The loan is repayable within 31-08-1999 by lumpsum instalments. The loan bears interest @ 13% which is applied on quarterly rest. During the year under audit Tk. 18,517,507 of the total principal of Tk. 43,050,000 was adjusted against the FDRs liened with bank. Interest accrued on the loan amounting to Tk. 1,720,621 has been capitalised to the cost of land.

10. Cash, cheque in hand & stamp Tk. 14,717,407

The break-up of the above balance is as under :

Cash in Hand	2,267,464
Cheques in Hand	12,356,438
Stamp in Hand	93,505
	14,717,407

Physical count of cash and stamp as on 31st December, 1998 at Head office and some particular branches have been done. But cheques in hand could not be verified during the course of audit since the amount has been realised in full subsequently. The management has furnished certificate confirming the position.

11. Land (at cost) Tk. 152,697,511

The make up of the above balance of cost of land acquired is as under.

Opening balance as on 01-01-1998	105,531,600
Add: Cost of 14 Katha of Land as purchased during the year (including interest on bank loan)	46,528,111
Add: Registration and other expenses	637,800
Taka :	152,697,511

The documentation of acquisition of land during the year partly remains to be completed.

12. Fixed Assets: Tk. 37,078,927

Detailed break-up of Fixed Assets is given below:

Cost	Furniture and Fixture	Office and Electrical Equipments	Motor Vehicles	Other Assets	Total
As at 1st January, 1998.	10,121,397	8,518,680	15,331,918	701,893	34,673,888
Addition during the year 1998	847,729	497,310	1,060,000	-	2,405,039
As at 31st, December, 1998	10,969,126	9,015,990	16,391,918	701,893	37,078,927
Depreciation:					
As at 1st, January, 1998.	7,354,083	6,090,728	10,842,527	468,525	24,755,863
Charged of the year 1998.	669,455	1,032,451	2,056,030	58,142	3,816,078
As at 31st December, 1998.	8,023,538	7,123,179	12,898,557	526,667	28,571,941
Written down value as at 31st December, 1998.	2,945,588	1,892,811	3,493,361	175,226	8,506,986

13. Joint Venture Building Project: Tk. 42,091,327 (Construction-in-Progress)

The break-up of the Project Cost of the Joint venture with Rhone Poulence Rorer (Bd.) Ltd. is given below:

Opening Balance as on 01-01-98	6,077,331
Add: Addition during the year	36,013,996
Balance as on 31-12-98	42,091,327

The structure of the building upto the 16th Floor has been built till the date of audit.

14. Expenses against Share Issue: NIL

During the year under review balance brought forward against expenses against share issue, has been written off fully.

15. Issued, Subscribed & Paid-up Capital: Tk. 73,200,000

	1998	1997
The balance represents:		
610,000 ordinary shares of Tk. 100 each fully paid-up in cash	61,000,000	61,000,000
122,000 ordinary shares of Tk. 100 each fully paid-up as Bonus Share (5:1) allotted during 1997.	12,200,000	12,200,000
Taka :	73,200,000	73,200,000

The category wise shareholdings as on 31-12-98 is noted below:

Category of Shareholders	No. of shares	% of holdings	Amount
1. Sponsors & Director of Group-A	366,000	50.00	36,600,000
2. Financial Institutions (including ICB)	168,976	23.08	16,897,600
3. General Public	197,024	26.92	19,702,400
	732,000	100.00	73,200,000

Classification of Shareholders by holdings:

i) Group-A

Class Interval	No. of Share	No. of Share holders	Total Holdings %	% of Total paid up capital
1-500	Nil	Nil	Nil	Nil
501-1000	600	1	0.16	0.08
1001-5000	8,745	6	2.39	1.19
5001-10000	82,522	14	22.55	11.28
10001-20000	209,400	13	57.21	28.60
20001-50000	64,733	3	17.69	8.85
Total of (i)	366,000	37	100.00	50.00

ii) Group-B

1-500	101,888	1,069	27.84	13.92
501-1000	26,647	34	7.28	3.64
1001-5000	69,379	36	18.96	9.48
5001-10000	39,967	6	10.92	5.46
10001-20000	59,335	5	16.21	8.10
20001-50000	68,775	3	18.79	9.40
Total of (ii)	366,000	1,153	100.00	50.00
Grand Total (i+ii)	732,00	1,190		100.00

16. Share Premium: Tk. 76,250,000

The amount represents premium received @ Tk. 250 per share against issue of 305,000 ordinary shares to the public, in the year 1996.

17. Reserve for Exceptional Losses: Tk. 103,196,479

	1998	1997
This balance is made-up as follows:		
Balance b/f from 1997	91,653,514	78,959,949
Add: Charged against Profit for 1998	11,742,965	12,693,565
Taka :	<u>103,396,479</u>	<u>91,653,514</u>

The amount for the year 1998 represents 10% of the Net Premium of Tk. 117,429,649 of the year under audit. The amount is eligible for tax relief under the Fourth Schedule of Income tax Ord. 1984.

18. General Reserve Tk. 22,500,000

	1998	1997
The above balance is made-up as follows:		
Opening balance as on 01-01-1998	20,000,000	20,000,000
Less: Transferred to Share Capital Account	-	12,200,000
(as conversion into Bonus Share)	20,000,000	7,800,000
Add: Appropriation for reserve during the year	2,500,000	12,200,000
Taka :	<u>22,500,000</u>	<u>20,000,000</u>

19. Premium Deposit: : Tk. 165,769,443

The amount was received against Cover Notes over the years for which policies have not been issued within 31st December, 1998.

20. Estimated Liabilities in respect of outstanding Claims whether due or intimated: Tk. 70,280,426

	1998	1997
The break-up of the amount is noted below:		
Fire	40,412,280	34,141,519
Marine	20,023,189	20,843,868
Motor	5,742,410	4,771,779
Misc.	4,102,457	6,493,632
Taka :	<u>70,280,426</u>	<u>66,250,798</u>

21. Amount due to other persons or bodies carrying on Insurance Business: Tk. 44,676,566

The break-up of the amount is given below:

	1998	1997
Amount due to SBC	-	11,489,129
Other Insurance Companies:		
Payable against Co-Insurance Premium	44,676,566	36,122,080
Payable against Co-Insurance Claim (Marine)	-	2,026,716
Payable against Co-Insurance claim (Fire)	-	5,802
Taka :	44,676,566	49,643,727

22. Loan from Bank. Tk. 32,270,300

The amount has been taken from NBL Dilkusha Branch as SOD (Gen) loan under the following terms and conditions:

- Amount of Limit: Tk. 700.00 lac only.
- Purpose: Construction of 16- storied commercial building at Kawran Bazar, Dhaka.
- Security: Lien on 344 FDR, equivalent to Tk. 41,365,000 only.
- Rate of Interest: 2.75% higher than the rate of relative FDR, i.e. 11.02% which will be charged on quarterly rest.
- Mode of Re-payment: Re-payment will start after total draw down of the loan i.e. July, 1999. Full re-payment have to be completed within 30-06-2001. However, the Bank has adjusted Tk. 8,958,112 against FDR's liened with Bank Loan balance as on 31-12-98 is worked out as under:

Opening Balance

Total Loan withdrawal during the year	40,315,000
Interest Charge upto December, 1998.	913,412
	41,228,412
Less: Adjusted during the year against liened FDR's (including interest credited to P & L A/C.)	8,958,112
Balance as on 31-12-1998	Taka : 32,270,300

23. Sundry Creditors: Tk. 14,340,721

The balance is made-up as follows:

	1998	1997
Payable against Expenses (including incentive bonus)	7,678,001	6,766,170
Provident Fund	169,158	164,220
Income Tax deduction	2,575,944	1,963,377
VAT Payable	2,546,274	2,601,014
Unpaid Dividend	163,029	125,444
Received against security	952,632	1,071,632
Tax deduction against rent	213,224	196,285
Tax deduction against bills	20,000	-
Others	22,359	22,254
Taka :	14,340,721	12,910,423

- i) Income tax deduction at source amounting to Tk. 2,575,944 includes Tk. 2,532,904 as income tax deduction from dividend paid to shareholders which has been deposited to Bangladesh Bank subsequently.
- ii) VAT payable Tk. 2,546,274 represents the VAT for the month of December, 1998 which has been deposited into Bangladesh Bank subsequently.

24. Provision for Income Tax: Tk. 15,750,589

The amount includes Tk. 12,500,000 as Income Tax provision for the accounting year ended on 31st December, 1998 (Assessment year 1999-2000)

The make up of the balance of provision is noted below:

	1998	1997
Opening balance as on 1-1-98	30,765,100	30,490,272
Less: Paid/Adjusted during the year (For Asstt. year 1998-99)	<u>17,514,511</u>	<u>17,725,172</u>
	13,250,589	12,765,100
Less: Excess Provision upto the year ended 31-12-97 written back	<u>10,000,000</u>	<u>-</u>
	3,250,589	12,765,100
Add: Provision made for the year 1998 (Assessment year 1999-2000)	<u>12,500,000</u>	<u>18,000,000</u>
Balance as on 31-12-98	Taka : <u><u>15,750,589</u></u>	<u><u>30,765,100</u></u>

Provision for tax has been made with due consideration of exemption of tax on gains on shares of public limited companies and concessional rate of tax on Dividend Income. The amount of Advance Payment of Tax relating to Assessment year 1999-2000 is inclusive of tax deducted at source on bank interests and dividend as shown under Note 7 which is eligible for adjustment against tax liability to be determined in due course.

The balance of Tk. 3,250,589 as worked out above relates to the Assessments lying pending and referred to earlier.

25. Proposed Dividend : Tk. 25,620,000

The amount has been appropriated out of surplus available for distribution @ 35% on paid-up capital of Tk. 73,200,000 as on 31-12-98 as per recommendation of the Board. Income tax will be deducted from the proposed Dividend when paid as per Income Tax Ordinance, 1984.

26. Revenue Account:

i) The summarized position of net underwriting profit earned during the year 1998 is as follows:

Particulars	Fire	Marine	Motor & Misc.	Total 1998	Total 1997
A .Gross Premium (including SBC & Govt. Business)	123,798,266	73,367,199	61,127,793	258,293,258	255,254,166
B .Re-Insurance Premium Ceded	88,319,591	31,505,577	21,038,441	140,863,609	128,318,521
C . Net Premium (A-B)	35,478,675	41,861,622	40,089,352	117,429,649	126,935,645
Direct Expenses					
D. Commission { (Net of Re-Insurance Accepted & Ceded) (Note-26(ii) }	(20,864,340)	4,640,022	3,632,606	(12,591,712)	(12,294,266)
E. Claim settled & provided (Net)(Note-26(iii))	17,760,895	8,140,294	12,347,043	38,248,232	38,185,864
F. Management Expens (Note-26 iv)	29,596,130	25,281,281	17,174,391	27,051,802	62,563,814
G. Total Direct Expenses (D+E+F)	26,492,685	38,061,597	33,154,040	97,708,322	88,455,412
H. Adjusted Fund balance for un-expired risk(Opening Balance Less closing Balance)	(157,079)	6,376,546	(2,293,370)	3,926,097	(4,163,741)
Net underwriting profit (C-G+H)	8,828,911	10,176,571	4,641,942	23,647,424	34,316,492

26 (ii) Commission paid (Net) Tk. (12,591,712)

Particulars	Fire	Marine	Motor & Misc.	Total 1998	Total 1997
Commission paid on Direct Business	11,275,882	9,725,622	8,795,809	29,797,313	28,121,620
Commission paid on Re-insurance Accepted	898,012	-	83,047	981,059	832,382
	12,173,894	9,725,622	8,878,856	30,778,372	28,954,002
Less: Commission earned on Re-insurance ceded	33,038,234	5,085,600	5,246,250	43,370,084	41,248,268
Net Commission Tk.	(20,864,340)	4,640,022	3,632,606	(12,591,712)	(12,294,266)

26 (iii). Claim settled (Net) Tk. 38,248,232

Particulars	Fire	Marine	Motor & Misc.	Total 1998	Total 1997
Gross claim	92,558,341	15,515,078	16,885,322	124,958,741	104,643,254
Less: Salvage Received	-	23,660	179,850	203,510	1,808,939
	92,558,341	15,491,418	16,705,472	124,755,231	102,834,315
Less: Re-Insurance Claim					
Recovery	81,068,207	6,530,445	2,937,975	90,536,627	62,365,058
Paid during the year	11,490,134	8,960,973	13,767,497	34,218,604	40,469,257
Add: Outstanding Claim at the end of the year whether due or intimated (Company's Share)	40,412,280	20,023,189	9,844,957	70,280,426	66,250,798
	51,902,414	28,984,162	23,612,454	104,499,030	106,720,055
Less: Outstanding claim at the end of the previous year	34,141,519	20,843,868	11,265,411	66,250,798	68,534,191
Net Amount	17,760,895	8,140,294	12,347,043	38,248,232	38,185,864

26(iv). Management Expenses

The expenses have been charged to Revenue Accounts at the ratio of Gross Premium earned on direct business as under.

Revenue Accounts	Percentage	Amount	Amount
		1998	1997
Fire	41.08	29,596,130	27,576,866
Marine	35.08	25,281,281	22,740,345
Motor & Misc.	23.84	17,174,391	12,246,603
	100.00	72,051,802	62,563,814

PROFIT AND LOSS ACCOUNT

27. Interest Received and Accrued : Tk. 27,912,931

The amount is made-up as follows :	1998	1997
Interest received from Banks on FDR & STD accounts	26,487,931	28,251,590
Interest accrued on P. S. P.	1,425,000	1,330,000
Taka :	27,912,931	29,581,590

Interest from banks have been shown after deducting interest of Tk. 529,603 on account of Bank Overdraft.

The amount of interest has been grossed up with deduction of tax where applicable.

28. Dividend and debenture Interest (Gross) : Tk. 3,666,946

The break -up of the above amount is as follows :

	1998	1997
i) Dividend Income	1,258,961	1,825,058
ii) Debenture Interest	2,407,985	4,924,470
Taka :	<u>3,666,946</u>	<u>6,749,528</u>

The Companywise break-up of above balances are given below :

(i). Dividend Income

Name of the Company	Amount
Uttara Finance & Investment Ltd.	40
8th ICB Mutual Fund	1,200
Quasem Drycells Ltd.	6,820
Bangladesh General Insurance Ltd.	240,000
Reliance Insurance Co. Ltd.	31,500
7th ICB Mutual Fund	56
IDLC Bangladesh Ltd.	90,000
United Leasing Co. Ltd.	23,904
Chittagong Cement Ltd.	23,400
Meghna Vegetables Ltd.	1,420
Square Pharmaceuticals Ltd.	56,250
Eastern Housing Ltd.	169,600
Shinepukur Holdings Ltd	23,000
Padma Textile Mills Ltd.	141,750
Prime Textile Mills Ltd.	78,950
H. R. Textile Mills Ltd.	1,738
Imam Button Inds. Ltd.	2,000
Apex Food Ltd.	7,200
Anwar Galvanizing Ltd.	13,500
Beximco Pharmaceuticals Ltd.	154,308
Usmania Glass Sheet Ltd	75
Apex Weaving Ltd.	32,000
Beximco Fisheries Ltd.	160,000
Beximco Textile Ltd.	250
Total of (i)	<u>1258,961</u>

(ii). Debentures Interest

IDLC Bangladesh Ltd.	106
Beximco Infusion Ltd.	86,700
Beximco Synthetics Ltd.	632,170
Bangladesh Zipper Industries Ltd.	14,364
Bangladesh Export Import Co. Ltd	83,470

Beximco Textile Ltd.	302,850
Beximco Denims Ltd.	700,000
Beximco Fisheries Ltd.	188,325
Bangladesh Luggage Industries Ltd.	400,000
Total of (ii)	2,407,985
Grand Total (i+ii). Taka :	3,666,946

No dividend was received on investments made in 19 Companies as under:

Name of the Company	Cost
IFIC Bank Ltd.	900
Rupali Bank Ltd.	3,797,150
National Bank Ltd.	5,535,500
Eastern Cables Ltd.	500,000
Kay & Que (Bd.) Ltd.	1,960,000
Tripti Ind. Ltd.	8,084,500
Gachihata Aquaculture Farms Ltd.	1,920,000
1st B.S.R.S Mutual Fund	91,000
Excelsior Shoes Ltd.	1,700
Mark (Bd.) Ltd.	2,200
D.M. Power Company Ltd.	12,600,000
Maq Enterprise Ltd.	199,600
Orion Infusion Ltd.	3,909,500
Bangladesh Zipper Ltd.	2,800
CMC Kamal Textile Ltd.	1,000,000
Delta Millers Ltd.	975,000
Dula Mia Cotton Spinning Mills Ltd.	272,000
Monno Fabrics Ltd.	25,800,000
Tallu Spinning Mills Ltd.	2,375,000
Total Taka:	69,026,850

29. Mise. Receipt: Tk, 6,675,630

This amount is made-up as follows:

	1998	1997
Income front financial service {Note. 29 (i)}	6,519,450	11,255,362
Profit of sale of Motor Vehicles	-	227,100
Others	156,180	25,046
Taka:	6,675,630	11,507,508

29 (i). Income from Financial Services: Tk. 6,519,450

The break-up of the above balance is under:

	1998	1997
(a) Trustee Fee:		
Eastern Housing Ltd.	5,496,450	7,695,030
Beximco Knitting Ltd.	-	1,000,000
Beximco Infusion Ltd.	-	232,832
Beximco Fisheries Ltd.	450,000	600,000
Beximco Zippir Industrie Ltd.	400,000	400,000
Beximco Luggage Industries Ltd.	-	1,500,000
	<u>6,346,450</u>	<u>11,427,862</u>
Less: Co-Trustee fee paid to NCCBL	-	760,000
Taka :	<u>6,346,450</u>	<u>10,667,862</u>
(b) Underwriting Commission:		
Gachihata Aquaculture Farms Ltd.	173,000	-
Mark Shoc Ltd.	-	150,000
H.R. Textiles Ltd.	-	125,000
Anlima Yarn Dying Ltd	-	125,000
Maq Paper Ltd.	-	125,000
Excelsior Shoe Ltd,	-	62,500
	<u>173,000</u>	<u>587,500</u>
Taka :	<u>6,519,450</u>	<u>11,255,362</u>

29(ii). Others include Tk.149,590 being interest on advance of Tk. 20 lacs to Gachihata Acquaculture Farms Ltd.against Investment, which was refunded during 1998 along with interest.

30. Bonus: Tk. 8,269,500

The Break-up of the amount is as follows:

	1998	1997
Festival Bonus-Paid	3,269,500	2,755,357
Incentive Bonus (Provision)	5,000,000	3,775,371
Taka :	<u>8,269,500</u>	<u>6,530,728</u>

31. Registration renewal fee Tk. 380,264

The balance represents the amount deposited to Bangladesh Bank against renewal of Fire, Marine and Miscellaneous insurance business as per Section 3 A of Insurance Act, 1938.

32. Donation: Tk. 1,000,000

The amount was paid to Prime Minister's Relief Fund as per approval of the Board.

33. Net profit for the year and its appropriation:

	1998	1997
Underwriting profit as per Revenue Accounts	23,647,424	34,316,492
Interest Income & Dividend	31,579,877	36,331,118
Other Income (including gains on sale of shares)	7,308,066	21,250,909
	62,535,367	91,898,519
Less: Expenses of management (Not related to any fund or account)	18,568,073	16,015,223
Net profit for the year	43,967,294	75,883,296
Less: Reserve for Exceptional Losses (10% of net premium)-tax free	11,742,965	12,693,565
	32,224,329	63,189,731
Add: Surplus brought forward	98,089	228,358
	32,322,418	63,418,089
Add: Excess provision of Income tax upto the year ended 1997, written back	10,000,000	-
	Taka: 42,322,418	63,418,089
Less:		
i) Tax provision for Asstt. year 1999-2000 (A/C 31-12-98)	12,500,000	18,000,000
ii) Proposed Dividend	25,620,000	25,620,000
iii) Dividend Equalization Reserve	1,500,000	7,500,000
iv) General Reserve	2,500,000	12,200,00
	41,960,000	63,320,000
Surplus Carried forward	Taka : 202,418	98,089

RELEVANT INFORMATION

- During the under review an amount of Tk. 1,324,000 was paid to the directors of the company as board meeting and committee meeting attendance fee.
- During the year under review no compensation except Managing Director's remuneration was allowed to the chief executive officer of the company or any member of the Board for special services rendered.
- During the year an amount of Tk. 3,333,248 was earned as premium against 32 guarantees issued against which Tk. 736,230 was settled as claim. But there was no re-insurance arrangement against guarantees so issued.
- There was no credit facilities as on 31st December, 1998 availed by the Company under any contract other than trade credit availed in the course of business.
- As on 31-12-98 there was money suits pending for an aggregate amount of Tk. 5,334,635 in respect of Marine Insurance (Cargo) claims, disputed by the Company and not booked into account.

(A.WAHAB & CO.)
CHARTERED ACCOUNTANTS.

FORM-AA

CLASSIFIED SUMMARY OF ASSETS

AS AT 31ST DECEMBER, 1998.

Class of Assets	Book Value	Market Value
Pratirakkha Sanchaya Patra (Tk. 4,500,000 is held with BD Bank)	9,500,000	
Shares (at cost)	91,751,028	60,411,787
Debenture (at cost)	32,012,622	
Cash on Fixed Deposit, STD and Current A/c with Banks2	89,313,132	
Cash, Cheques in hand & Stamps	14,717,407	
Outstanding Premium and other due	70,617,975	
Interest accrued but not received	11,897,509	
Sundry Debtors, Advance & Deposits	16,924,551	
Stock of Printing Materials in hand (at cost)	295,600	
Land (at cost)	152,697,511	
Fixed Assets (at cost)	37,078,927	
Joint Venture Building Project (WIP)	41,091,327	
Taka:	<u>768,897,609</u>	

The cost of Fixed Assets is inclusive of Tk. 10,241,536 on account of Furniture & Fixtures. Accumulated depreciation on Fixed Assets amounting to Tk. 28,571,941 has been shown under Depreciation Fund Account and not deducted from the cost of fixed assets shown above.

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

(A. Wahab & Co.)
Chartered Accountants

DIRECTORS' CERTIFICATE

As per Regulations contained in the First Schedule of the Insurance Act, 1938 as amended as per Section 40-C of the said Act, we certify that:

1. The value of investments in shares and debentures have been taken at cost and the quoted value thereof mentioned wherever available.
2. The Values of all assets as shown in the Balance Sheet and as classified on Form "AA" annexed have been duly reviewed as at 31st December, 1998 and in our belief, the said assets have been setforth in the Balance Sheet at amounts not exceeding their realisable or market values under the several headings as enumerated in the annexed form.
3. All expenses of management, wherever incurred and whether incurred directly or indirectly in respect of Fire, Marine, Motor and Miscellaneous Insurance Business have been duly debited to the related Revenue Accounts and Profit & Loss Account.

A. K .M. Rafiqul Islam
Managing Director

Engr. A. Latif
Director

Capt. Imam Anwar Hossain
Director

Abdul Monem
Chairman

BRANCH OFFICE

DHAKA DIVISION

01	Dilkusha Branch 76, Dilkusha C/A, Dhaka	Mahboobuddin Ahmed Executive Vice President	9567861 9551685
02	Imamgonj Branch 85-A, Chawk Mughultuly Imamgonj, Dhaka.	Manjurul Hoque Asstt. Vice President	239818
03	Narayangonj Branch 150, B.B Sarak, Narayangonj.	Farid Ahmed Asstt. Vice President.	9712646
04	Sadarghat Branch 51/12, Johnson Road Sadarghat, Dhaka.	Quazi Safiullah Senior Vice President.	233066
05	Narsingdi Branch Kazi Super Market, No -3 C& B.Road Narsingdi	Md. Jasim Uddin Branch Manager	3009
06	Tejgaon Branch 100, Kazi Nazrul Islam Avenue Kawran Bazar, Dhaka.	Md. Abdul Alim Khan Manager	326956 9131279
07	Faridpur Branch 169, Mujib Sarak, Faridpur,	Khandoker Zakir Hossain Branch Manager	2691
08	Bangshal Branch Mazed Court Bhaban, 16/1, Siddique Bazar, North South Road, Dhaka.	Khondaker Zafor Sadeque Asstt. Vice President	9566389
09	Elephant Raod Branch Rajdhani Complex 237/2, New Elephant Road, Dhaka.	Sharif Mustaba Asstt. Vice President	9661349 866023
10	Motijheel Branch Sena Kalyan Bhaban, Room No 1306 (13th floor), 195, Motijheel, C/A, Dhaka- 1000.	B. Ahmed Senior Vice President	9556415

11	Tongi Branch Jalil Market (2nd floor), Tongi, Gazipur.	Ekramul Hoque Branch Manager.	9802786
12	V.I.P Road Branch 30, VIP Road, Kakrail, Dhaka.	Abdul Momen Vice President	841796 836345
13	Hatkola Branch Suvechchha Plaza, 32/1, Shahid Nazrul Sarak, Hatkhola, Dhaka.	Taslim Bahar Chowdhury Asstt. Vice President	9559410 9560214
14	Gulshan Branch House No-55, Road No-17, Kamal Ataturk Avenue, Banani, Dhaka.	Bahauddin Ahmed Branch Manager	9886151
15	Biman Bhaban Branch 100, Motijheel C/A, Dhaka.	Aminul Islam Senior Vice President	9667890

CHITTAGONG DIVISION

16	Khatungonj Branch 410-411, Khatungonj C/A, Chittagong.	Mohammad Ali Khan Senior Vice President	624316 636121 227051
17	Agrabad Branch 75-A, Agrabad C/A, Chittagong	M.A. Hasan Asstt. Vice President	713227 713228
18	Chandpur Branch Stadium Road, (Baby Stand), Chandpur.	Gopal Chandra Pal Regional Manager	3290
19	Feni Branch Sultan Mansion, Trunk Road, Feni.	Md. Liaquat Ali Khan Manager	74313
20	Comilla Branch Comilla Co-operative Super Market (2nd floor), Kandirpar, Main Road, Comilla.	M. .Muzammel Hoque Branch Manager	6977
21	Jubilee Road Branch 200-B, Jubilee Road (3rd Floor), Chittagong.	Nazrul Islam Asstt. Vice President	617844 616847
22	Chowmuhani Branch Poura Super Market Chowmuhani Bazar, Chowmuhani	Md. Belayet Hossain Branch Manager	4030
23	Cox's Bazar Branch Ahamadia Mansion, Purba Bazarghata Main Road Cox's Bazar.	Abdul Hannan Chowdhury Branch Manager	4101

RAJSHAHI DIVISION

24	Bogra Branch Thana Road, Bogra.	Anisul Hoque Khan Branch Manager	6189
25	Rangpur Branch Baitus syed Super Market Central Road, Rangpur.	Shushanta Chandra Bhowmic Branch Manager	2933
26	Rajshahi Branch Al-helal Super Market, Ghoramara, Rajshahi.	Nazrul Islam Branch Manager	775926
27	Sirajgonj Branch S.S. Road, Sirajgonj.	A.S. M. Helal Uddin Branch Manager	72460
28	Pabna Branch Aourangajeb Road, Pabna.	A. H. M. Raihan Branch Manager	6541
29	Dinajpur Branch Al-Amin Market, (1st Floor), Gonesh Tola, Dinajpur	Farid Hossain Sarker Branch Manager	4017

KHULNA DIVISON

30	Jessore Branch Jess Tower (2nd Floor), M.K. Road, Jessore.	G.M. Saidur Rahman Manager	72396
31	Khulna Branch 25, Sir Iqbal Road, Khulna.	S. M. Morshed Vice President	720056 723724
32	Kushtia Branch 92, N.S. Road, Thanapara, Kushtia.	Mahabubul Alam Branch Manager	53728

BARISAL DIVISION

33	Barisal Branch 18, Hemayet Uddin Road, Barisal.	Md. Amjad Hossain Talukder Manager	53186
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SYLHET DIVISON

34	Sylhet Branch Laldighirpar, Sylhet.	Ahmed Tazdiqul Mowla Manager	715008
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